

Town of Odessa

**MINUTES FROM THE REGULAR TOWN MEETING OF MAYOR AND COUNCIL
MONDAY, FEBRUARY 3, 2014 - 7:00 PM
OLD ACADEMY BUILDING
315 MAIN STREET
ODESSA, DE 19730**

Those present at 7:00 pm

Mayor Kathy Harvey
Council Member: John Freeman
Council Member: Lindsay Rice
Council Member: Harvey Smith

Secretary: Barbara Roberts

0 community members

- I. Pledge of Allegiance & meeting called to order at 7:00 p.m.
- II. Roll Call

MOTION BY JOHN FREEMAN, SECONDED BY LINDSAY RICE TO EXCUSE LIONEL HYNSON FROM THE FEBRUARY 3, 2014 MEETING OF MAYOR AND COUNCIL.

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

- III. Approval of Minutes
 - a. Regular Meeting of Mayor & Council 12/2/2013

MOTION BY HARVEY SMITH, SECONDED BY JOHN FREEMAN TO APPROVE THE DECEMBER 2, 2013 MINUTES FROM THE REGULAR MEETING OF MAYOR & COUNCIL.

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

- IV. Correspondence:
 - a. Street Closing Request from Corbit Calloway Library (attached hereto as attachment A, 1 pg. email)

MOTION BY JOHN FREEMAN, SECONDED BY LINDSAY RICE TO ALLOW THE CORBIT CALLOWAY LIBRARY TO CLOSE A PORTION OF HIGH STREET ON MAY 3, 2014 TO CONDUCT THEIR FUNDRAISER.

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

- V. Treasurer's Report
 - a. Balance Sheet / Profit & Loss as of 12/31/14, attached hereto as attachment B & C (3 pg. report).

MOTION BY HARVEY SMITH, SECONDED BY JOHN FREEMAN TO APPROVE THE TREASURERS REPORT FROM 12/31/13.

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

- b. Balance Sheet/Profit & Loss as of 1/31/2014, attached hereto as attachment D & E (3 pg. report).

MOTION BY JOHN FREEMAN, SECONDED BY HARVEY SMITH TO APPROVE THE TREASURERS REPORT FROM 1/31/2014

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

VI. Commission Reports

- a. Historic – meeting dates: 12/12/13 & no January meeting
- b. Planning – no December & January meeting
- c. Trees – no December & January meeting

VII. Old Business

- a. 2013 Audit Report: Attached hereto as attachment F (7 pg. document)
 - Auditor Recommendations: Disaster Recovery Plan for Town files.
 - ✓ Has been completed
 - Federally insured deposit limits.
 - ✓ Town needs to maintain accounts in banks that do not exceed FDIC regulations.

MOTION BY JOHN FREEMAN, SECONDED BY HARVEY SMITH TO TRANSFER EXCESS CAPITAL ONE FUNDS TO ANOTHER FINANCIAL INSTITUTION.

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

MOTION BY HARVEY SMITH, SECONDED BY LINDSAY RICE TO MAKE THE JOURNAL ENTRIES RECOMMENDED IN THE AUDIT REPORT.

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

VIII. New Business

- a. Appoint Election Board

MOTION BY JOHN FREEMAN, SECONDED BY LINDSAY TO APPOINT JOAN MASON, CAROL COLEMAN AND CONNIE MILLER TO THE 2014 ELECTION BOARD.

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

- b. Mosquito Control Spray Contract – Attached hereto as attachment G (1 pg. contract)

MOTION BY LINDSAY RICE, SECONDED BY HARVEY SMITH, TO SIGN THE 2014 MOSQUITO CONTROL CONTRACT FOR THE TOWN OF ODESSA.

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

- c. Harriet Tubman Proclamation – Attachment hereto as attachment H (1 pg. proclamation)

MOTION BY HARVEY SMITH, SECONDED BY JOHN FREEMAN TO PROCLAIM MARCH 10, 2014 THOMAS GARRETT AND HARRIET TUBMAN DAY IN THE TOWN OF ODESSA.

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

- d. Women’s Club Proclamation – Attached hereto as attachment I (1 pg. proclamation)

MOTION BY HARVEY SMITH, SECONDED BY JOHN FREEMAN TO PROCLAIM FEBRUARY 11, 2014 AS THE WOMEN’S CLUB OF ODESS CELEBRATION OF THE CLUBS 60TH ANNIVERSARY.

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

- e. Sinking street (Odessa Heights) - Mayor Harvey reported to Council there is an issue with a street in Odessa Hgts., that has cracks and appears to be sinking.

MOTION BY JOHN FREEMAN, SECONDED BY LINDSAY RICE TO AUTHORIZE THE MAYOR TO CONTACT AUSTIN AND BEDNASH IN REGARDS TO THE CANTWELL STREET ROAD SITUATION.

MOTION CARRIED. VOTE, 4 AYES, 0 NAYS

- IX. Next Meeting Date and Time: Next meeting of Mayor and Council will be Monday, March 3, 2014 at 7:00 pm
- X. Adjournment

MOTION BY HARVEY SMITH, SECONDED BY JOHN FREEMAN TO ADJOURN THE MEETING AT 7:26 PM.

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

Minutes Submitted: 2/6/2014
Date

Barbara Roberts
Secretary

Approved: _____
Date