

**Town of Odessa**  
**AGENDA FOR REGULAR TOWN COUNCIL MEETING**  
**MONDAY, MAY 1, 2006 - 7:00 PM**  
**OLD ACADEMY BUILDING**

Those present at 7:00 PM:

Mayor Kathy Harvey  
Council Member John Freeman  
Council Member Karlyn Grant  
Council Member Betts Jackson  
Council Member Cindy Williams

Treasurer James Grant  
Secretary Jessica Norton

8 community members  
5 members of Boy Scout Troop 204

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- I. Call to Order and Pledge of Allegiance- The meeting was called to order at 7:02 PM.
- II. Swearing In- Mayor Harvey swore in Council Members John Freeman and Cindy Williams.
- III. Roll Call
- IV. Delaware State Police Report- The report was read by Lieutenant Logan and is attached hereto as Attachment B. Mayor Harvey stated that she would like to speak to Lt. Bailey regarding enforcement of the new signs on the side streets, pointing out that the grace period should now be expired and that many of the motorists who disobey the signs are repeat offenders. John Freeman would also like to remind police not to ignore speeders on Main Street.
- V. Approval of Minutes
  - A. Regular Meeting 4/3/06

**MOTION BY KARLYN GRANT, SECONDED BY JOHN FREEMAN: THAT THE MINUTES FROM THE REGULAR MEETING OF MAYOR AND COUNCIL ON APRIL 3, 2006 BE ACCEPTED.**

**MOTION CARRIED. VOTE: 5 AYE, 0 NAY**

- B. Budget Workshop 4/18/06

**MOTION BY KARLYN GRANT, SECONDED BY JOHN**

**FREEMAN: THAT THE MINUTES FROM THE BUDGET WORKSHOP ON APRIL 18, 2006 BE ACCEPTED.**

**MOTION CARRIED. VOTE: 5 AYE, 0 NAY**

- VI. Correspondence- Mayor Harvey took this opportunity to acknowledge the death of Phyllis Dunham, who devoted countless volunteer hours to the Town.
- VII. Treasurer's Report- Treasurer Jim Grant read the Balance Sheet and Profit & Loss Budget Performance, attached hereto as attachments C and D respectively.

**MOTION BY KARLYN GRANT, SECONDED BY BETTS JACKSON: TO ACCEPT THE TREASURER'S REPORT.**

**MOTION CARRIED. VOTE: 5 AYE, 0 NAY**

- VIII. Commission Reports
  - A. Planning met with the University of Delaware and should have a final revision of the Comprehensive Plan this month. They will submit it to the State in June, but the review process takes a minimum of three months, after which time the Town will post notices for a public review. The commission also discussed the museum district.
  - B. Tree Commission will reschedule its Arbor Day event.
- IX. Old Business
  - A. House Bill 172 (Handicapped Parking)- Representative Cathcart reported that the bill should be ready this week and is based on population.
  - B. Jake Brake Signs- still awaiting response from DelDOT.
  - C. Sewer Update- Mayor Harvey will meet with the County again in June. At this point, the County thinks it will be able to accommodate Odessa sooner than its original 7-year plan, though they would like to study the draft Comprehensive Plan and the current sewer lines.
- X. New Business
  - A. FY 2006-2007 Budget- Review and Approval

**MOTION BY KARLYN GRANT, SECONDED BY BETTS JACKSON: TO RAISE THE COMPUTER BUDGET TO \$1500.**

**MOTION CARRIED. VOTE: 5 AYE, 0 NAY**

**MOTION BY CINDY WILLIAMS, SECONDED BY KARLYN GRANT: THAT THE BUDGET FOR FISCAL YEAR 2005-2007 BE APPROVED WITH THE CHANGE TO THE COMPUTER CALCULATION.**

**MOTION CARRIED. VOTE: 5 AYE, 0 NAY**

- B. Resolution 2006-1; A resolution setting the tax rate for FY 2006-2007

**VOICE VOTE ON RESOLUTION 2006-1: CINDY WILLIAMS, JOHN FREEMAN, BETTS JACKSON, KARLYN GRANT, AND KATHY HARVEY ALL IN FAVOR, NONE OPPOSED.**

**RESOLUTION 2006-1; A RESOLUTION SETTING THE TAX RATE FOR FISCAL YEAR 2006-2007 PASSED UNANIMOUSLY.**

- C. Resolution 2006-2; A resolution for the secretary's salary for FY 06-07

**VOICE VOTE ON RESOLUTION 2006-2: CINDY WILLIAMS, JOHN FREEMAN, BETTS JACKSON, KARLYN GRANT, AND KATHY HARVEY ALL IN FAVOR, NONE OPPOSED.**

**RESOLUTION 2006-2; A RESOLUTION SETTING THE SECRETARY'S SALARY FOR FISCAL YEAR 2006-2007 PASSED UNANIMOUSLY.**

- D. Resolution 2006-3; A resolution for the treasurer's salary for FY 06-07

**VOICE VOTE ON RESOLUTION 2006-3: CINDY WILLIAMS, JOHN FREEMAN, BETTS JACKSON, AND KATHY HARVEY ALL IN FAVOR, NONE OPPOSED, KARLYN GRANT ABSTAINING.**

**RESOLUTION 2006-3; A RESOLUTION SETTING THE TREASURER'S SALARY FOR FISCAL YEAR 2006-2007 PASSED.**

- E. Historic Commission Resignation and Appointment- Mayor Harvey acknowledged the resignation of Betts Jackson from the Historic Commission, saying that she does not yet have a name to appoint to that vacated position.

**MOTION BY CINDY WILLIAMS, SECONDED BY JOHN FREEMAN: TO REAPPOINT KARLYN GRANT AS THE COUNCIL REPRESENTATIVE TO THE HISTORIC COMMISSION FOR A TERM ENDING IN 2009.**

**MOTION CARRIED. VOTE: 5 AYE, 0 NAY**

- F. Planning Commission Reappointment

**MOTION BY KARLYN GRANT, SECONDED BY BETTS**

**JACKSON: TO REAPPOINT JOAN MASON TO THE PLANNING COMMISSION FOR A TERM ENDING IN 2009.**

**MOTION CARRIED. VOTE: 5 AYE, 0 NAY**

- G. Board of Adjustments Appointments- Mayor Harvey stated that Rae Teel did not wish to be reappointed and that she does not have a replacement at this time.

**MOTION BY KARLYN GRANT, SECONDED BY JOHN FREEMAN: TO REAPPOINT L.D. SHANK TO THE BOARD OF ADJUSTMENTS FOR A TERM ENDING IN 2009.**

**MOTION CARRIED. VOTE: 5 AYE, 0 NAY**

- H. Secretary, Zoning Administrator, Building Inspector, Town Solicitor Reappointments

**MOTION BY BETTS JACKSON, SECONDED BY KARLYN GRANT: TO REAPPOINT JESSICA NORTON AS TOWN SECRETARY FOR A 1-YEAR TERM.**

**MOTION CARRIED. VOTE: 5 AYE, 0 NAY**

**MOTION BY CINDY WILLIAMS, SECONDED BY JOHN FREEMAN: TO REAPPOINT SAM TRICE AS BUILDING INSPECTOR AND ZONING ADMINISTRATOR.**

**MOTION CARRIED. VOTE: 5 AYE, 0 NAY**

**MOTION BY KARLYN GRANT, SECONDED BY BETTS JACKSON: TO REAPPOINT CLIFF HEARN AS TOWN SOLICITOR.**

**MOTION CARRIED. VOTE: 5 AYE, 0 NAY**

- XI. Next Meeting's Date and Time: Monday, June 5, 2006, 7:00 PM
- XII. Adjournment

Jerry Unruh spoke up from the audience to suggest contacting the County Council for a grant for the park since so many "out-of-towners" utilize it. Jim Grant voiced the concern that County assistance could affect the Town's taxes.

*Action: Kathy Harvey will bring up the grant during her next meeting with New Castle County.*

Council and residents again discussed the traffic issues on Route 299.

Harvey relayed a concern from resident Pat Astore regarding speeds on Mechanic Street.

Harvey Smith, liaison for the Odessa Fire Company, took a moment to summarize the new policies for the banquet hall. He said that a board member will now be present at each function to serve as a monitor, that a 501c3 or business license is required for all but wedding reception type gatherings, that a new contract with stronger language has been developed, and that signs have been posted reminding party-goers to keep the side door closed and to be respectful of neighbors. Betts Jackson, neighbor to the Fire Company, expressed her gratitude. Mayor Harvey is pleased with the cooperative agreement the Town has struck with the Fire Company.

**MOTION BY CINDY WILLIAMS, SECONDED BY KARLYN GRANT: THAT THE MEETING BE ADJOURNED.**

**MOTION CARRIED. VOTE: 5 AYE, 0 NAY**

The meeting adjourned at 7:56 PM.

Minutes Approved:

6/5/06

Jessica Norton