

Town of Odessa
MINUTES FROM THE REGULAR TOWN COUNCIL MEETING
MONDAY, MARCH 3, 2008 - 7:00 PM
OLD ACADEMY BUILDING

Those present at 7:00 PM:

Mayor Kathy Harvey
Council Member Jeff Glueck
Council Member Karlyn Grant

Treasurer James Grant
Secretary Jessica Norton

6 community members
11 members of Boy Scout troop #204

I. Call to Order and Pledge of Allegiance- The meeting was called to order at 7:05 PM.

II. Roll Call- Betts Jackson is away on business. John Freeman called this morning to advise that he is ill.

**MOTION BY KARLYN GRANT, SECONDED BY JEFF GLUECK:
TO EXCUSE BETTS JACKSON AND JOHN FREEMAN.**

MOTION CARRIED. VOTE: 3 AYE, 0 NAY

III. Delaware State Police Report- Lt. Jeff David read the report, attached hereto as Attachment B.

IV. Approval of Minutes- Regular Meeting 2/4/08

**MOTION BY KARLYN GRANT, SECONDED BY JEFF GLUECK:
THAT THE MINUTES FROM THE REGULAR MEETING OF
MAYOR AND COUNCIL ON FEBRUARY 4, 2008 BE ACCEPTED.**

MOTION CARRIED. VOTE: 3 AYE, 0 NAY

V. Correspondence

A. Enterprise Flasher- adjusted quotation for speed bumps

B. Ordinances, Resolutions

C. Contracts

D. New Castle County program for discounts on prescription drugs; Kathy Harvey will ask if the flyers provided by the County can be placed in the Post Office.

E. Board of Adjustment will meet on March 18, 2008.

F. Election notices have been posted.

- VI. Treasurer's Report- Treasurer Grant read the Balance Sheet Detail and Profit & Loss Budget Performance, attached hereto as Attachments D and E respectively. He also provided Council with interest reports, attached hereto as Attachments F and G.

**MOTION BY JEFF GLUECK, SECONDED BY KARLYN GRANT:
TO ACCEPT THE TREASURER'S REPORT WITH THE
CORRECTED TREE COMMISSION INCOME/EXPENSE.**

MOTION CARRIED. VOTE: 3 AYE, 0 NAY

Treasurer Grant spoke with a representative from "Paychex," the payroll company through PNC Bank. The cost would be \$73.68 per month, less if the checks are directly deposited. Mayor Harvey reminded Council that going to a payroll system was the auditor's suggestion. This will be added to next month's agenda.

**MOTION BY JEFF GLUECK, SECONDED BY KARLYN GRANT:
TO MOVE FORWARD WITH PAYCHEX BY HAVING A CONTACT
NAME AND PROPOSED AMENDMENT TO THE BUDGET
PREPARED FOR NEXT MEETING.**

MOTION CARRIED. VOTE: 3 AYE, 0 NAY

- VII. Commission Reports
- A. Planning & Historic- Architectural Design Guidelines and amendments to the Zoning Ordinance are on tonight's agenda. Planning is also exploring a vacant properties ordinance.
 - B. Trees- finished with grant work and received funds, should be working on this year's grant

- VIII. Old Business
- A. Resolution 2008-1: A resolution to transfer Diemler Street to the Town of Odessa

VOICE VOTE: KARLYN GRANT, JEFF GLUECK, KATHY HARVEY; ALL AYE.

- B. Historic Commission Appointment- awaiting amendments to Zoning Ordinance
- C. Atlantic Broadband Franchise Agreement- Mayor Harvey met with Atlantic Broadband on February 18. She believes it is in the Town's best interest to continue with the agreement, and she asked about service for public buildings. The Town awaits the company's response.

- IX. New Business

- A. Ordinance 2008-2: Architectural Design Guidelines- This constitutes the first reading. In 30 days, Council will hear Public Comment and vote.

Action: Council will read the document and be prepared with comments for the April 7 meeting of Mayor and Council.

- B. Resolution 2008-2; A resolution to amend the schedule of fees- Mayor Harvey read the Resolution. She stated that attorney fees and photocopying costs were taken into consideration when determining the fees. Vote will occur next month.
- C. Ordinance 2008-1; An ordinance to amend Ordinance 97-1, the Zoning Ordinance of the Town of Odessa as follows:
- i. To rezone west side properties per Comprehensive Plan
 - ii. To revise residential and commercial district uses, parking standards
 - iii. To revise Historic Commission duties and powers to include review of all new construction and review of business uses for historic appropriateness

This constitutes the first reading of Ordinance 2008-1. Mayor Harvey passed along congratulations from the state on the accomplishments that have been achieved using the grant money.

THESE CONSTITUTE THE FIRST READINGS OF RESOLUTION 2008-2, ORDINANCE 2008-2, AND ORDINANCE 2008-1; THE ORDINANCES WILL BE SENT FOR LEGAL REVIEW; AND A PUBLIC HEARING FOR ORDINANCE 2008-01 IS SET FOR WEDNESDAY, MARCH 26, 2008, 7:00 PM.

Action- Jessica Norton will post notices.

- D. Budget Workshop- Monday, April 28, 7:00 PM, Old Academy Building
- E. Mowing Contract- Proposal remains the same as last year.

**MOTION BY KARLYN GRANT, SECONDED BY JEFF GLUECK:
TO ACCEPT THE CONTRACT WITH MASSEY'S LAWN CARE.**

MOTION CARRIED. VOTE: 3 AYE, 0 NAY

**MOTION BY JEFF GLUECK, SECONDED BY KARLYN GRANT:
AUTHORIZING MAYOR HARVEY TO SIGN THE AGREEMENT.**

MOTION CARRIED. VOTE: 3 AYE, 0 NAY

- F. Garbage Contract- The cost of recycling will increase and collection will become bi-weekly. Mayor Harvey and Treasurer Grant have been talking to IDS and correspondence will be posted. The increase in recycling cost

may be balanced by the fact that trash collection will not increase this budget year.

X. Next Meeting's Date and Time: April 7, 2008. New officials would be installed on May 5, 2008.

XI. Adjournment

Jeff Glueck would like to explore the possibility of a family movie night in the park. Shauna McVey of the Middletown Transcript provided him with a name to contact for a movie screen.

Community Yard Sale- May 3, raindate May 10. Jeff Glueck offered to donate the cost of advertising. Residents are invited to set up in their own yards. Those off the main thoroughfare are welcome to use the front yard of the Old Academy Building.

Speed bumps- The Town received a new quote. Purchase and installation will be put off until Representative Cathcart's new budget cycle.

Mayor Harvey's meeting with Artesian went well. In addition to discussing a franchise agreement, they also discussed the pressurizing of the hydrant system.

**MOTION BY KARLYN GRANT, SECONDED BY JEFF GLUECK:
THAT THE MEETING BE ADJOURNED.**

MOTION CARRIED. VOTE: 3 AYE, 0 NAY

The meeting adjourned at 8:45 PM.

Minutes Approved: _____