

Town of Odessa
MINUTES FROM THE REGULAR TOWN COUNCIL MEETING
MONDAY, MAY 5, 2008 - 7:00 PM
OLD ACADEMY BUILDING

Those present at 7:00 PM:

Mayor Kathy Harvey
Council Member Elect Jeff Glueck
Council Member Elect Bob Grove
Council Member Betts Jackson

Treasurer James Grant
Secretary Jessica Norton

10 community members

- I. Call to Order and Pledge of Allegiance- The meeting was called to order at 7:00 PM.
- II. Oath of Office- Mayor Harvey swore in Council Members Jeff Glueck and Bob Grove.
- III. Roll Call
- IV. Council Appointment- Three residents expressed interest in the vacant council seat; Harvey Smith, John Ringer, and John Freeman.

**MOTION BY KATHY HARVEY, SECONDED BY BETTS JACKSON:
TO REAPPOINT JOHN FREEMAN TO THE TOWN COUNCIL
UNTIL THE NEXT ELECTION.**

MOTION CARRIED. VOTE: 4 AYE, 0 NAY

**VOICE VOTE: JEFF GLUECK, BOB GROVE, KATHY HARVEY,
BETTS JACKSON ALL AYE.**

Mayor Harvey swore in Mr. Freeman.

- V. Delaware State Police Report- Lt. Logan informed Council that Lt. David had been transferred. He introduced Lt. Daniels. Lt. Daniels read the report, attached hereto as Attachment B. Councilmember John Freeman asked about young people out late at night. Lt. Daniels encouraged him to call and report suspicious persons or behavior. Mayor Harvey reminded residents of the curfew, stated that the Town will be as aggressive as last year in enforcing the curfew and asked that troopers ride around town to disperse gatherings. Lt. Logan stated that when calling the troop, a caller can request to not be contacted.

VI. Approval of Minutes- Regular Meeting 4/7/08

**MOTION BY BETTS JACKSON, SECONDED BY JOHN FREEMAN:
THAT THE MINUTES FROM THE REGULAR MEETING OF
MAYOR AND COUNCIL ON APRIL 7, 2008 BE ACCEPTED.**

MOTION CARRIED. VOTE: 4 AYE, 0 NAY

VII. Correspondence

- A. Atlantic Broadband- regarding franchise agreement
- B. Delmarva Power- regarding replacement of streetlight bulbs

VIII. Treasurer's Report- Treasurer James Grant read the Balance Sheet Detail, Profit and Loss Budget Performance, and Interest Report, attached hereto as Attachments E, F and G respectively. In response to Council questions at the Budget Workshop, he also distributed a copy of the assessment list. Treasurer Grant reported that he had asked the auditor about accounting and learned that they could not do it due to a potential conflict of interest. He also got a recommendation from the Town of Townsend and is awaiting a call back from Roland & Johnston accountant Debbie Horne. He will go to Townsend for help with Quickbooks. Council suggested utilizing a professional to help make report lines coincide with budget line headings. Councilmember Grove asked to have the month end report at the end of each month to allow time to look it over before the meeting.

**MOTION BY JEFF GLUECK, SECONDED BY BETTS JACKSON:
TO NOT ACCEPT THE TREASURER'S REPORT AND PURSUE A
SOLUTION TO THE ACCOUNTING DISCREPANCIES FOR NEXT
MONTH.**

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

Action: Jim Grant will set up an initial meeting with professional accountant Debbie Horne to assess needs and determine cost of service. Mayor Harvey and either Jeff Glueck or Bob Grove will also attend the meeting.

Action: Jim Grant will get reports to Council the Friday before each Council meeting.

IX. Commission Reports

- A. Planning- did not meet
- B. Historic- considering applications for historic review
- C. Trees- working on this year's grant

X. Old Business

- A. Atlantic Broadband Franchise Agreement – Atlantic Broadband sent a new draft addressing recommendations from Cliff Hearn. The Town returned it to Mr. Hearn and is waiting for a response.
- B. Trash Contract- It was previously reported that trash would remain the same. In actuality, total cost will increase by \$3 per unit per month and recycling pickup will become bi-weekly. (Trash collection will decrease by about \$3 but recycling will increase by about \$6.) Total cost would be \$40,481.76.

**MOTION BY BETTS JACKSON, SECONDED BY BOB GROVE:
TO ACCEPT THE CONTRACT AND AUTHORIZE THE MAYOR
TO SIGN IT.**

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

Action: Mayor Harvey will sign the contract.

- C. “No Outlet” sign for Cantwell Ave.- Price for the sign is \$143.48 including post and installation. The Mayor walked around the area and determined an appropriate location, but residents worry about disturbing the neighbors.

**MOTION BY JEFF GLUECK, SECONDED BY BOB GROVE: TO
PURCHASE THE 30” “NO OUTLET” SIGN.**

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

XI. New Business

- A. Appointments
 - i. Planning Commission (2)

**MOTION BY JOHN FREEMAN, SECONDED BY BETTS
JACKSON: TO APPOINT CONNIE MILLER AND TOM
CARLE TO THE PLANNING COMMISSION FOR THE
TERMS ENDING IN 2011.**

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

- ii. Historic Commission (3)

**MOTION BY BETTS JACKSON, SECONDED BY BOB
GROVE: TO MAKE THE FOLLOWING APPOINTMENTS
TO THE HISTORIC COMMISSION:**

**LAURA BEDZYK AS A “RESIDENT” WITH A 3-YEAR
TERM ENDING IN 2011,**

AND DEBBIE BUCKSON AS A “PROFESSIONAL” FOR A 2-YEAR TERM ENDING IN 2010.

One position remains vacant.

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

- iii. Board of Adjustment (1)- no nomination at this time
- iv. Trees Commission (1)

MOTION BY BOB GROVE, SECONDED BY JOHN FREEMAN: TO REAPPOINT RICHARD SMITH TO THE TREES COMMISSION FOR THE TERM ENDING IN 2011.

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

- v. Town Secretary

MOTION BY BETTS JACKSON, SECONDED BY BOB GROVE: TO REAPPOINT JESSICA NORTON AS TOWN SECRETARY FOR A ONE YEAR TERM.

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

- vi. Zoning Administrator / Building Inspector

MOTION BY BETTS JACKSON, SECONDED BY BOB GROVE: TO REAPPOINT MIDDLE DEPARTMENT / MIKE SAVAGE AS ZONING ADMINISTRATOR / BUILDING INSPECTOR FOR A ONE YEAR TERM.

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

- vii. Town Solicitor

MOTION BY JOHN FREEMAN, SECONDED BY BETTS JACKSON: TO REAPPOINT CLIFFORD HEARN AS TOWN SOLICITOR FOR A ONE YEAR TERM.

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

- B. FY 2008-2009 Budget- Review and Approval- Council member Betts Jackson recommended amending the budget to reflect trash increase and bank charges.

MOTION BY BETTS JACKSON, SECONDED BY BOB GROVE: TO APPROVE THE BUDGET FOR FISCAL YEAR 2008-2009, ADDING BANK CHARGES OF \$200 AND CHANGING THE

TRASH ASSESSMENT TO \$40,481.76.

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

- C. Resolution 2008-4; A resolution setting the tax rate for FY 07-08

**MOTION BY BOB GROVE, SECONDED BY JOHN FREEMAN:
TO ACCEPT RESOLUTION 2008-4.**

**VOICE VOTE: JOHN FREEMAN, JEFF GLUECK, BOB GROVE,
BETTS JACKSON AND KATHY HARVEY ALL IN FAVOR.**

MOTION CARRIED.

- D. Resolution 2008-5; A resolution for the secretary's salary for FY 07-08

**MOTION BY JEFF GLUECK SECONDED BY BOB GROVE: TO
ACCEPT RESOLUTION 2008-5.**

**VOICE VOTE: JOHN FREEMAN, JEFF GLUECK, BOB GROVE,
BETTS JACKSON AND KATHY HARVEY ALL IN FAVOR.**

MOTION CARRIED.

- E. Resolution 2008-6; A resolution for the treasurer's salary for FY 07-08

**MOTION BY JOHN FREEMAN, SECONDED BY BETTS
JACKSON: TO ACCEPT RESOLUTION 2008-6.**

**VOICE VOTE: JOHN FREEMAN, JEFF GLUECK, BOB GROVE,
BETTS JACKSON AND KATHY HARVEY ALL IN FAVOR.**

MOTION CARRIED.

- F. Amend Ordinance 2008-2; An Ordinance to adopt the Architectural Guidelines; page 11, #2 by removing "or upon review and approval by the Historic Commission" This constitutes first reading. Public comment and second reading are scheduled for the next meeting of Mayor and Council.

XII. Next Meeting's Date and Time: June 2

XIII. Adjournment- Mayor Harvey believes the Town is moving forward with budget concerns. She thinks that Council should consider office policies regarding such procedures as passwords and technology and review the charter for treasurer responsibilities.

Sara Wozniak reported that DelDOT will provide two new metal Dogi-Pots for Memorial Park. The current plastic ones were broken.

Jeff Glueck would like to see the town get more out of vehicular enforcement and reconsider the use of speed cameras.

St. Paul's Youth Group cleaned Memorial Park for Earth Day. They removed 4 large bags of trash and 2 large boxes of sticks and cleaned equipment.

Action: Jessica Norton will type a thank you letter.

MOTION BY BETTS JACKSON, SECONDED BY BOB GROVE: TO ADJOURN.

MOTION CARRIED. VOTE: 4 AYE, 0 NAY

The meeting adjourned at 9:12.

Minutes Approved: _____