

Town of Odessa
MINUTES FROM THE REGULAR TOWN COUNCIL MEETING
MONDAY, JULY 7, 2007 - 7:00 PM
OLD ACADEMY BUILDING

Those present at 7:00 PM:

Mayor Kathy Harvey
Council Member John Freeman
Council Member Jeff Glueck
Council Member Bob Grove
Council Member Betts Jackson

Treasurer James Grant
Secretary Jessica Norton

14 community members

- I. Call to Order and Pledge of Allegiance- The meeting was called to order at 7:04 PM.
- II. Roll Call- John Freeman called to say he would be late because he is involved in a project at work.
- III. Delaware State Police Report- Lt. Mark Daniels read the report, attached hereto as Attachment B. There were 38 traffic citations in June. The police are stepping up patrol in Memorial Park and other areas in response to concerns about juveniles and suspected drug activity.
- IV. Approval of Minutes- Regular Meeting 6/2/08

**MOTION BY BOB GROVE, SECONDED BY BETTS JACKSON:
THAT THE MINUTES FROM THE REGULAR MEETING OF
MAYOR AND COUNCIL ON JUNE 2, 2008 BE ACCEPTED.**

MOTION CARRIED. VOTE: 4 AYE, 0 NAY

- V. Correspondence
 - A. Connie and Bill Miller- regarding dead tree
 - B. Marcia Wheeler- regarding "No Outlet" sign on Cantwell Ave.- Jeff Glueck reminded residents to check the monthly agenda in order to have their opinion heard. Other community members thought that there would be a more appropriate place for the sign. Mayor Harvey reminded Council that she consulted with DelDOT when determining sign placement. Jeff Glueck added that it took a few months for people to get used to the new signs on High Street and suggested that Council wait a few months before evaluating the effectiveness of the new sign.

- C. American Legion Middletown Post 25- regarding Hero's Walk Memorial- Jerry Unruh showed Council and others present what the bricks and walkway would look like. Mayor Harvey said that the Charter allows for donations to fire and ambulance companies. Jeff Glueck suggested making a private donation on behalf of Mayor and Council instead of using taxpayers' money. Others at the table agreed.
- D. Delaware National Guard- "Hold Harmless" agreement for Halloween in the Park

**MOTION BY BOB GROVE, SECONDED BY JEFF GLUECK:
THAT KATHY HARVEY SIGN THE AGREEMENT.**

MOTION CARRIED. 4 AYE, 0 NAY

- E. Women's Club- addressed under New Business
- VI. Treasurer's Report- Treasurer James Grant distributed the Balance Sheet, Profit & Loss Budget Performance, and Transactions by Account for June, attached hereto as attachments H, I and J respectively. He also distributed the same information in a new format as requested by Council and recommended by the accountant, attached hereto as Attachment K. The Year End reports are attached as Attachments L and M. Treasurer Grant requested that if Council wants their reports prior to the meeting, they should make themselves accessible to receive them. Bob Grove again recommended that Council review each month's reports a month later to allow time to receive bank statements and reconcile the books. Council liked the new format, but would still like to see a simplified paper to show how actual income and expenses compare to the budget.

**MOTION BY BOB GROVE, SECONDED BY JEFF GLUECK: TO
TABLE THE TREASURER'S REPORT.**

MOTION CARRIED. VOTE: 4 AYE, 0 NAY

Action: Jim Grant will ask the accountant to prepare a report similar to the handwritten one provided by the Mayor.

Action: Jim Grant will provide reports for April, May and June at the August meeting.

- VII. Commission Reports
 - A. Planning- didn't meet
 - B. Historic- considered a number of historic applications
 - C. Trees- submitted grant

- VIII. Old Business

- A. Atlantic Broadband Franchise Agreement- The Town Office passed along recommendations from the attorney and is awaiting a response from Atlantic Broadband.
- B. Appointments- none at this time
 - i. Historic Commission
 - ii. Board of Adjustment
- C. Second Reading: Ordinance 2008-04; An Ordinance to Amend Ordinance 2006-06; An Ordinance to Adopt the Historic Design Guidelines; to comply with the revised Zoning Ordinance- Jeff Glueck suggested specifying that applications be received by the Town Office *or postmarked* by 14 *calendar* days.

MOTION BY BOB GROVE, SECONDED BY JEFF GLUECK: TO ADOPT ORDINANCE 2008-4 AMENDED BY ADDING THE TERMS “CALENDAR (DAYS),” AND “POSTMARKED BY” TO ITEM 3 ON PAGE 4.

VOICE VOTE: JEFF GLUECK, BOB GROVE, BETTS JACKSON, KATHY HARVEY ALL AYE.

MOTION CARRIED. VOTE: 4 AYE, 0 NAY

- D. Second Reading: Ordinance 2008-05; An Ordinance to Establish Impact Fees- Jeff Glueck clarified that “impact fees” apply only to vacant lot construction.

MOTION BY BETTS JACKSON: TO ADOPT ORDINANCE 2008-5.

VOICE VOTE: JEFF GLUECK, BOB GROVE, BETTS JACKSON, KATHY HARVEY ALL AYE.

MOTION CARRIED. VOTE: 4 AYE, 0 NAY

IX. New Business

- A. Resolution 2008-08; a Resolution to Amend Resolution 2008-07; a Resolution to Adopt the Building Permit and Inspection Fees, by Replacing the Electrical Fees

MOTION BY BOB GROVE, SECONDED BY JEFF GLUECK: TO APPROVE RESOLUTION 2008-8.

MOTION CARRIED. VOTE: 4 AYE, 0 NAY

- B. Appoint Town Engineer / Planner- Tom Beech and Tom Wilkes spoke for Remington, Vernick and Beach Engineers. Mayor Harvey pointed out that the fees would come from developers. Council suggested calling a

special meeting in order to allow ample time to look over the lengthy proposal. The meeting was set for Monday, July 14 at 4:00.

Action: Jessica Norton will post the meeting.

- C. Approve Contract for Town Engineer- special meeting
- D. New Zoning Map- With the revised Zoning Ordinance, the Town needs a new map or new overlays for the official Zoning Map.

Action: Bob Grove will look into printing one.

- E. Annexation Application- Odessa Ventures- Mr. Payne introduced himself to Council and encouraged Council to email him or Mr. Balascio with questions. Dominic Balascio described the application as a comprehensive blueprint for development after annexation, in compliance with the Zoning Ordinance and addressing stormwater management, traffic impact, and the Town's Environmental Ordinance. Mayor Harvey requested more copies for public review to be made available at the library and the town office. Jessica Norton requested an electronic version to link to the Town website. Every property owner and resident of the Town of Odessa gets a vote in a referendum.

- F. Women's Club Christmas Request

MOTION BY BETTS JACKSON, SECONDED BY BOB GROVE: TO MAKE THE OLD ACADEMY AVAILABLE FOR TICKET SALES.

MOTION CARRIED. VOTE: 4 AYE, 0 NAY

- X. Next Meeting's Date and Time: Monday, August 4, 2008, 7:00 PM

- XI. Adjournment

MOTION BY BOB GROVE, SECONDED BY JEFF GLUECK: TO EXCUSE JOHN FREEMAN.

MOTION CARRIED. VOTE: 4 AYE, 0 NAY

MOTION BY BOB GROVE, SECONDED BY JEFF GLUECK: THAT THE MEETING BE ADJOURNED.

MOTION CARRIED. VOTE: 4 AYE, 0 NAY

The meeting adjourned at 8:55 PM.

Minutes Approved: _____