

# *Town of Odessa*

**MINUTES FROM THE REGULAR TOWN MEETING OF MAYOR AND COUNCIL  
MONDAY, AUGUST 1, 2011 - 7:00 PM  
OLD ACADEMY BUILDING  
315 MAIN STREET  
ODESSA, DE 19730**

Those present at 7:00 am

Mayor Kathy Harvey  
Council Member John Freeman  
Council Member Lindsay Rice  
Council Member Betts Jackson

Secretary: Barbara Roberts

1 community member

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I. Pledge of Allegiance & meeting called to order at 7:00 p.m.

II. Roll Call

**MOTION BY JOHN FREEMAN, SECONDED BY BETTS JACKSON TO EXCUSE BOB GROVE FROM THE 8/1/11 REGULAR MEETING OF MAYOR & COUNCIL.**

**MOTION CARRIED. 4 AYES, 0 NAYS**

III. Delaware State Police Report –*No Report*

IV. Approval of Minutes  
a. Regular Meeting of Mayor & Council for 7/11/11

**MOTION BY BETTS JACKSON, SECONDED BY LINDSAY RICE TO APPROVE THE MINUTES FROM THE JULY 11, 2011 MEETING OF MAYOR & COUNCIL**

**MOTION CARRIED. VOTE: 4 AYES, 0 NAYS**

V. Correspondence: *None.*

VI. Treasurers Report: (Balance Sheet & Profit and Loss)  
a. Balance Sheet 7/31/2011, attached hereto as attachment A  
b. Profit & Loss 7/2011, attached hereto as attachment B.

**MOTION BY JOHN FREEMAN, SECONDED BY LINDSAY RICE TO APPROVE THE TREASURERS REPORT FOR JULY 31, 2011.**

**MOTION CARRIED. VOTE: 4 AYES, 0 NAYS**

- VII. Commission Reports
  - a. Historic- No June Meeting
  - b. Planning- No June Meeting
  - c. Trees – No July Meeting
    - Possible tree grant information was received 8/1/11
  
- VIII. Old Business
  - a. Old Academy Repairs
    - Estimates are still be received for gutter/downspout repairs & brick walkway
  
  - b. Second Reading: Ordinance 2011-01, Amend Architectural Guidelines (In-fill/new construction in established neighborhoods. Directive from the Historic Commission. To Amend Ordinance 2008-2, as amended by 2008-3 to adopt the Architectural Design Guidelines, adding #18 to page 12. Attached hereto as attachment C.

**MOTION BY VOICE VOTE TO APPROVE ORDINANCE 2011-01, AMENDING THE ARCHITECTURAL GUIDELINES FOR THE TOWN OF ODESSA.**

**VOICE VOTE:**

**LINDSAY RICE, AYE**  
**BETTS JACKSON, AYE**  
**JOHN FREEMAN, AYE**  
**KATHY HARVEY, AYE**

**MOTION CARRIED: 4 AYES, 0 NAYS**

- c. Set Public Hearing: Ordinance 2011-02
  - Public Hearing is set for Tuesday, September 6, 2011 at 6:45 pm for Ordinance 2011-02. See Attachment D-in July 2011 meeting minutes
- d. Update:
  - Street Signs – Sign order was not completed as requested, so there will be a delay in obtaining new street signs.
  - Tree Service is expected to come out and review the required work for low hanging branches.
  
- IX. New Business - *None*
  
- X. Next Meeting Date and Time: Next scheduled meeting, Public Hearing – Tuesday Sept. 6, 2011 at 6:45 pm & Mayor & Council, Tuesday Sept. 6, 2011 at 7:00 pm
  
- XI. Adjournment:

**MOTION BY BETTS JACKSON, SECONDED BY JOHN FREEMAN TO  
ADJOURN THE MEETING AT 7:30 PM.**

**MOTION CARRIED. 4 AYES, 0 NAYS**

Minutes Submitted: 8/3/11  
Date

Barbara Roberts  
Secretary

Approved: \_\_\_\_\_  
Date

j:meetings&agenda/2011