

Town of Odessa

**MINUTES FROM THE REGULAR TOWN MEETING OF MAYOR AND COUNCIL
MONDAY, SEPTEMBER 14, 2015 - 7:00 PM
OLD ACADEMY BUILDING
315 MAIN STREET
ODESSA, DE 19730**

Those present at 7:00 pm

Mayor: Kathy Harvey (via telephone conference speaker, not voting)

Council Member: Harvey Smith

Council Member: Lindsay Rice

Council Member: Betts Jackson (presided over the meeting)

Council Member: John Freeman

Treasurer: Lionel Hynson

Secretary: Barbara Roberts

Town Clerk: Amy Chillas

2 community member

- I. Pledge of Allegiance & meeting called to order at 7:05 p.m.
- II. Roll Call
- III. Approval of Minutes
 - a. Regular Mayor & Council Minutes 8/3/15 (2 page minutes document)

MOTION BY JOHN FREEMAN, SECONDED BY HARVEY SMITH TO APPROVE THE MINUTES FROM THE 8-3-15 REGULAR MEETING OF MAYOR & COUNCIL

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

- IV. Correspondence
 - a. Street Closure Request from Odessa Fire Company – attached hereto as attachment A
- V. Treasurer's Report
 - a. Balance Sheet and Profit and Loss as of 8-31-15, attached hereto as attachments B & C (3 pg. report).

MOTION BY HARVEY SMITH, SECONDED BY LINDSAY RICE TO APPROVE THE TREASURERS REPORTS FROM 8-31-15.

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

- VI. Commission Reports
 - a. Historic – No August Meeting
 - b. Planning – No August Meeting
 - c. Trees – No August Meeting

- VII. Old Business
 - a. Delinquent Account Balance
 - The Town Clerk presented Council with an example of one delinquent tax account based on the 2% interest rate that was approved at last month’s Council meeting.

- VIII. New Business
 - a. Resolution 2015-6: Adopt temporary 60 day interest free program on delinquent tax and trash. Attached hereto as attachment D (1 page resolution)
 - Mayor Harvey explained that this resolution was only for previous year’s unpaid tax and trash bills and does not cover 2015-16 tax and trash.
 - After the 60 day amnesty program (Dec. 1, 2015) is over, any unpaid taxes will be re-calculated at 2% interest on any unpaid balance.

MOTION BY HARVEY SMITH, SECONDED BY JOHN FREEMAN TO ADOPT RESOLUTION 2015-6: A 60 DAY INTEREST FREE PROGRAM ON DELINQUENT TAXES AND TRASH

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

- b. Petition for zoning amendment for 303 High Street B & B
 - Petitioner presented a request for a zoning change for bed & breakfast establishments, to increase the number of guest rooms from 5 to 8. Attached hereto as attachment E (1 page letter).

MOTION BY JOHN FREEMAN, SECONDED BY LINDSAY RICE TO MOVE THE PETITION TO THE PLANNING COMMISSION FOR A ZONING AMENDMENT FOR 303 HIGH STREET, REQUESTING THE NUMBER OF GUEST ROOMS INCREASE FROM 5 TO 8 FOR A BED & BREAKFAST.

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

- c. Approval to sign Contract T201307401 for bridge repairs at the Appoquinimink River. Attached hereto as attachment F (8 page agreement).

MOTION BY HARVEY SMITH, SECONDED BY LINDSAY RICE TO GIVE MAYOR HARVEY PERMISSION TO SIGN THE AGREEMENT WITH DELDOT (CONTRACT T201307401) FOR BRIDGE REPAIRS OVER THE APPOQUINIMINK RIVER.

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

- d. Amend budget for capital projects (increasing from \$5,000 to \$6,000 for park mulch.

MOTION BY LINDSAY RICE, SECONDED BY HARVEY SMITH TO AMEND THE CAPITAL BUDGET FROM \$5,000 TO \$6,000 FOR THE PURCHASE, STAGING AND SPREADING OF MULCH AT MEMORIAL PARK AND OLD ACADEMY PARK.

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

- e. Approval to sign agreements with R. D. Collins & Sons for installation of the playground mulch.
 - Scope of Work and/or Contract has not been received.

MOTION BY HARVEY SMITH, SECONDED BY LINDSAY RICE TO TABLE SIGNING THE AGREEMENT WITH R. D. COLLINS & SONS.

MOTION CARRIED. VOTE 4 APYES, 0 NAYS

IX. Next Meeting Date and Time

- a. Next meeting of Mayor & Council, Monday, October 5, 2015 at 7:00 pm

X. Adjournment

MOTION BY BETTS JACKSON, SECONDED BY HARVEY SMITH TO ADJOURN THE MEETING AT 7:40 PM.

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

Minutes Submitted: 9-20-2015
Date

Barbara Roberts
Secretary

Approved: _____
Date