

Town of Odessa

**MINUTES FROM THE REGULAR TOWN MEETING OF MAYOR AND COUNCIL
MONDAY, NOVEMBER 2, 2015 - 7:00 PM
OLD ACADEMY BUILDING
315 MAIN STREET
ODESSA, DE 19730**

Those present at 7:00 pm

Mayor: Kathy Harvey
Council Member: Harvey Smith
Council Member: Betts Jackson
Council Member: John Freeman (arrived at 7:12)

Treasurer:

Secretary: Barbara Roberts

0 community member, Rodger Brinkley

- I. Pledge of Allegiance & meeting called to order at 7:00 p.m.
- II. Roll Call

MOTION BY HARVEY SMITH, SECONDED BY BETTS JACKSON TO EXCUSE JOHN FREEMAN FROM THE NOVEMBER 2, 2015 MEETING OF MAYOR & COUNCIL

MOTION CARRIED. VOTE 3 AYES, 0 NAYS

MOTION BY HARVEY SMITH, SECONDED BY BETTS JACKSON TO EXCUSE LINDSAY RICE FROM THE NOVEMBER 2, 2015 MEETING OF MAYOR & COUNCIL

MOTION CARRIED. VOTE 3 AYES, 0 NAYS

- III. Approval of Minutes
 - a. Regular Mayor & Council Minutes 10/5/15 (3 page minutes document)

MOTION BY BETTS JACKSON, SECONDED BY HARVEY SMITH TO APPROVE THE MINUTES FROM THE 10-5-15 REGULAR MEETING OF MAYOR & COUNCIL

MOTION CARRIED. VOTE 3 AYES, 0 NAYS

- IV. Correspondence - None

- V. Treasurer's Report
 - a. Balance Sheet and Profit and Loss as of 10-31-15, attached hereto as attachments A & B (3 pg. report).

MOTION BY HARVEY SMITH, SECONDED BY BETTS JACKSON TO APPROVE THE TREASURERS REPORTS FROM 10-31-15.

MOTION CARRIED. VOTE: 3 AYES, 0 NAYS

- VI. Commission Reports
 - a. Historic – Meeting date was 10-8-15
 - b. Planning – Meeting date was 10-15-15 -attached hereto as attachments C, (2 page minutes document)
 - c. Trees – No October Meeting
- VII. Old Business
 - a. Approval to sign agreements with R. D. Collins & Sons for installation of playground mulch
 - This item will be tabled until next meeting.

MOTION BY BETTS JACKSON, SECONDED BY HARVEY SMITH TO TABLE APPROVAL TO SIGN AGREEMENTS WITH R. D. COLLINS & SONS UNTIL NEXT MEETING.

MOTION CARRIED. VOTE: 3 AYES, 0 NAYS

- b. 2015-2016 Snow Removal Contract -attached hereto as attachment D, (2 page document)

MOTION BY HARVEY SMITH, SECONDED BY TO SIGN THE 2015-16 SNOW REMOVAL CONTRACT WITH AUSTIN & BEDNASH

MOTION CARRIED. VOTE 3 AYES, 0 NAYS

- VIII. New Business
 - a. Lease Renewal – attached hereto as attachment E, (6 page lease agreement)

MOTION BY HARVEY SMITH, SECONDED BY BETTS JACKSON TO GIVE MAYOR HARVEY AUTHORIZATION TO SIGN THE 5 YEAR LEASE AGREEMENT WITH DELAWARE WILDLANDS.

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

- b. 2nd Street Crosswalk
 - Drawings submitted by the contractor show the location has been changed, which was not what Mayor & Council requested. Mayor Harvey will contact the contractor to change it back to what was originally discussed.

MOTION BY HARVEY SMITH, SECONDED BY JOHN FREEMAN TO TABLE THE PROPOSAL FROM AUSTIN & BEDNASH UNTIL THE CROSSWALK LOCATION CAN BE CLARIFIED.

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

- c. Leaf Removal – attached hereto as attachment F (1 page notice)
 - Crews will be in Town on Monday November 23rd & Monday November 30 for leaf removal.
 - Leaves must be raked out to the curb
 - No dirt, sticks, grass, yard waste or plastic bags
- d. Set the Public Hearing to Amend the 97-1 Zoning Ordinance
 - Public Hearing is set for 6:40 pm on December 7, 2015
- e. Ordinance 2015-02: Article VIII, Section 80.1 (b) Permitted Use in the R1 Residential District
 - 1st reading November 2, 2015
- f. No Objection for HRS Real Estate Annexation Plus Review – attached hereto as attachment G (1 page letter)
 - Rodger Brinkley representing the property owners attended the meeting and answered questions by Council and requested the no objection to proceed with the project.

MOTION BY HARVEY SMITH, SECONDED BY BETTS JACKSON DECLARING MAYOR & COUNCIL HAVE NO OBJECTION TO HRS REAL ESTATE SUBMITTING THEIR ANNEXATION PLAN TO THE STATE OF DELAWARE PLUS PROGRAM FOR REVIEW.

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

- IX. Next Meeting Date and Time
 - a. Next meeting of Mayor & Council, Monday, December 7, 2015 at 7:00 pm
 - Board of Adjustment Hearing for a NCC Special Exception, Nov. 5th at 7:00 for a paramedic station
- X. Adjournment

MOTION BY JOHN FREEMAN, SECONDED BY BETTS JACKSON TO ADJOURN THE MEETING AT 7:52 PM.

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

Minutes Submitted: _____
Date

Barbara Roberts
Secretary

Approved: _____
Date

c:\meetings&agenda\2015