

Town of Odessa

**MINUTES FROM THE REGULAR TOWN MEETING OF MAYOR AND COUNCIL
MONDAY, FEBRUARY 1, 2016 - 7:00 PM
OLD ACADEMY BUILDING
315 MAIN STREET
ODESSA, DE 19730**

Those present at 7:00 pm

Mayor: Kathy Harvey
Council Member: Harvey Smith
Council Member: Lindsay Rice
Council Member: Betts Jackson
Council Member: John Freeman

Secretary: Barbara Roberts

5 community members , 1 guest

- I. Pledge of Allegiance & meeting called to order at 7:00 p.m.
- II. Roll Call

**MOTION BY BETTS JACKSON, SECONDED BY JOHN FREEMAN TO EXCUSE
LIONEL HYNSON FROM THE FEBRUARY 1, 2016 MEETING OF MAYOR & COUNCIL**

MOTION CARRIED. VOTE 5 AYES, 0 NAYS

- III. Approval of Minutes
 - a. Public Hearing 12-7-15 (1 page minutes document)

**MOTION BY BETTS JACKSON, SECONDED BY JOHN FREEMAN TO APPROVE THE
MINUTES FROM THE 12-7-15 PUBLIC HEARING**

MOTION CARRIED. VOTE 5 AYES, 0 NAYS

- b. Regular Meeting of Mayor & Council (3 page minutes document)

**MOTION BY JOHN FREEMAN, SECONDED BY BETTS JACKSON TO APPROVE THE
MINUTES FROM THE 12-7-15 REGULAR MEETING OF MAYOR & COUNCIL**

MOTION CARRIED. VOTE 5 AYES, 0 NAYS

- IV. Correspondence
 - a. Hudson, Jones, Jaywork & Fisher: Town attorney notifying us of a rate increase, attached hereto as attachment A (1 page letter)
 - b. Tree City Application: Application was completed and mailed, attached hereto as attachment B (2 page application)

- V. Treasurer's Report
 - a. Balance Sheet/Profit and Loss as of 12-31-15 & 1-31-16, attached hereto as attachments C & D (6 pg. report).

MOTION BY HARVEY SMITH, SECONDED BY LINDSAY RICE TO APPROVE BOTH OF THE TREASURERS REPORTS FROM 12-31-15 & 1-31-16.

MOTION CARRIED. VOTE: 5 AYES, 0 NAYS

- VI. Commission Reports
 - a. Historic – Meeting Dec. 10, 2015 – No January 2016 Meeting
 - b. Planning – No Dec. 2015 or January 2016 Meeting
 - c. Trees – No Dec. 2015 or January 2016 Meeting

- VII. Old Business
 - a. Approval to sign agreements with R. D. Collins & Sons for installation of playground mulch and repair of equipment, attached hereto as attachment E (5 page agreement)

MOTION BY BETTS JACKSON, SECONDED BY HARVEY SMITH TO APPROVE SIGNING THE AGREEMENT WITH R. D. COLLINS & SONS FOR INSTALLATION OF SAFETY MULCH AND REPAIR OF EQUIPMENT AT MEMORIAL PARK AND OLD ACADEMY PARK.

MOTION CARRIED. VOTE: 5 AYES, 0 NAYS

- b. Second Street Crosswalk Proposal

MOTION BY HARVEY SMITH, SECONDED BY LINDSAY RICE TO TABLE THE PROPOSAL FROM AUSTIN & BEDNASH FOR THE CROSSWALKS ON 2ND STREET UNTIL NEXT MEETING

MOTION CARRIED. VOTE 5 AYES, 0 NAYS

- VIII. New Business
 - a. Big Ball Fence Proposal – Memorial Park
 - Council was notified by MOT Big Ball to remove this request from the agenda, the group supporting the fence has decided to use their funds elsewhere.
 - b. Appoint Election Board, attached hereto as attachment F (1 page list)

MOTION BY BETTS JACKSON, SECONDED BY JOHN FREEMAN TO APPOINT CONNIE MILLER, CAROLE COLEMAN AND LINDA SYDNOR TO THE 2016 ELECTION BOARD.

MOTION CARRIED. VOTE 5 AYES, 0 NAYS

- c. Proclamation of Thomas Garrett & Harriet Tubman Day, attached hereto as attachment G (1 page proclamation).

MOTION BY HARVEY SMITH, SECONDED BY JOHN FREEMAN TO PROCLAIM MARCH 10, 2016 THOMAS GARRETT & HARRIET TUBMAN DAY IN THE TOWN OF ODESSA.

MOTION CARRIED. VOTE 5 AYES, 0 NAYS

- d. Mosquito Control Spray Policy
 - No information concerning mosquito spraying has been received to-date.
- e. Roof Repair – Old Academy
 - Council has some additional questions for the roofing company, the town secretary will contact them and reschedule another inspection.

MOTION BY JOHN FREEMAN, SECONDED BY HARVEY SMITH TO TABLE THE PROPOSAL FROM G. FEDALE UNTIL ANOTHER INSPECTION IS COMPLETED.

MOTION CARRIED. VOTE 5 AYES, 0 NAYS

- f. Park Equipment Repair – Amend Budget

MOTION BY BETTS JACKSON, SECONDED BY LINDSAY RICE TO AMEND THE BUDGET TO COVER REPAIRS TO EQUIPMENT (SPECIFICALLY THE BUBBLE PANELS) AT MEMORIAL PARK

MOTION CARRIED. VOTE 5 AYES, 0 NAYS

- Some residents attending the meeting reported a dog attack and several violations of the leash law. Mayor Harvey reminded everyone that any dog outside your house that is not contained in a fenced yard must be on a leash. Council will follow up with Animal Control for an update on this report.
- Lights in Memorial Park do not stay lit, the Town Secretary will contact Delmarva Power to have the repairs made.
- Someone set the port-a-john on fire at Memorial Park.

IX. Next Meeting Date and Time

- a. Next meeting of Mayor & Council, Monday, March 7, 2016 at 7:00 pm

- Election notices will soon be posted.
- The Town has received the annexation packet for the Sharp property.
- The plan has expired for the Odessa Commons project, future developers will have to submit a revised plan.

X. Adjournment

MOTION BY HARVEY SMITH, SECONDED BY JOHN FREEMAN TO ADJOURN THE MEETING AT 7:40 PM.

MOTION CARRIED. VOTE: 5 AYES, 0 NAYS

Minutes Submitted: 12/10/15
Date

Barbara Roberts
Secretary

Approved: _____
Date