

# *Town of Odessa*

**MINUTES FROM THE REGULAR TOWN MEETING OF MAYOR AND COUNCIL  
MONDAY, JULY 11, 2016 - 7:00 PM  
OLD ACADEMY BUILDING  
315 MAIN STREET  
ODESSA, DE 19730**

Those present at 7:00 pm

Mayor: Kathy Harvey  
Council Member: Betts Jackson  
Council Member: Lindsay Rice

Treasurer: -

Secretary: Barbara Roberts

2 Guests: Bruce Lance, Eagle Scout Rep. & Kenneth Branner from Artesian Water Company

---

I. Pledge of Allegiance & meeting called to order at 7:00 p.m.

II. Roll Call

**MOTION BY BETTS JACKSON, SECONDED BY LINDSAY RICE TO EXCUSE JOHN FREEMAN AND HARVEY SMITH FROM THE JULY 11, 2016 REGULAR MEETING OF MAYOR & COUNCIL**

**MOTION CARRIED. VOTE 3 AYES, 0 NAYS**

**MOTION BY BETTS JACKSON, SECONDED BY LINDSAY RICE TO EXCUSE LIONEL HYNSON FROM THE JULY 11, 2016 REGULAR MEETING OF MAYOR & COUNCIL**

**MOTION CARRIED. VOTE 3 AYES, 0 NAYS**

III. Approval of Minutes

a. Regular Meeting of Mayor & Council 6-6-2016 (4 page minutes document)

**MOTION BY BETTS JACKSON, SECONDED BY LINDSAY RICE TO APPROVE THE MINUTES FROM THE JUNE 6, 2016 REGULAR MEETING OF MAYOR & COUNCIL AS PRINTED**

**MOTION CARRIED. VOTE 3 AYES, 0 NAYS**

Mayor Harvey asked for approval to move the review of the Right of Way Agreement with Artesian Water Company, up in the agenda to accommodate Mr. Branner's schedule. No objection.

- Mr. Branner reviewed the status of Artesian's Water Company's plans to-date, and their conversations with businesses and residents interested in hooking up to public water.
- Mayor Harvey noted the agreement has been reviewed by the Town Attorney and she is waiting for a meeting with him to review his recommendations.
- Council agreed to not move forward with a motion on this agreement until the Mayor & Town Attorney can meet to review his recommendations.
- Once this agreement is finalized, Artesian will be going door to door to distribute the information to residents.

Mayor Harvey asked for approval to move the Eagle Scout project presentation up in the agenda. Bruce Lance representing Christopher Evans reviewed the project. No objection.

- Mr. Lance outlined the plans submitted by Christopher Evans on repairing and painting the wooden benches in front of the Old Academy.
- Mr. Lance mentioned that Mr. Evans has already met with a carpenter, submitted plans and matched the paint color.
- Mr. Evans will coordinate the project through its completion.

IV. Correspondence

a. Sidewalk ordinance information

- Mayor Harvey reviewed the information from the attorney on this ordinance and asked Council if they would like to table the ordinance until further review.

**MOTION BY BETTS JACKSON, SECONDED BY LINDSAY RICE TO TABLE THE SIDEWALK ORDINANCE UNTIL NEXT MONTHS MEETING**

**MOTION CARRIED. VOTE 3 AYES, 0 NAYS**

V. Treasurer's Report

a. Balance Sheet/Profit and Loss as of 6/30/16, attached hereto as attachments A & B (3 pg. report).

- Mayor Harvey reported that the Town is in good fiscal shape.

**MOTION BY BETTS JACKSON, SECONDED BY LINDSAY RICE TO APPROVE THE BALANCE SHEET FROM 6-30-2016**

**MOTION CARRIED. VOTE: 3 AYES, 0 NAYS**

**MOTION BY BETTS JACKSON, SECONDED BY LINDSAY RICE TO APPROVE THE YEAR-END PROFIT REPORT FROM 6-30-2016**

**MOTION CARRIED. VOTE: 3 AYES, 0 NAYS**

VI. Commission Reports

- a. Historic – Meeting date was 6/9/2016
- b. Planning – No June Meeting
- c. Trees – No June Meeting

VII. Old Business

- a. Second Reading: Ord: 2016-01: Amend ord. 97-1 Zoning Ordinance, Section 81, C-1 General Commercial District 81-1, Permitted Uses – add #13 to read: Single Family Dwelling, attached hereto as attachment C (1 page ordinance)
  - There was no public comments from the public hearing.

**MOTION BY VOICE VOTE TO AMEND ORDINANCE 97-1 ZONING ORDINANCE, SECTION 81, C-1 GENERAL COMMERCIAL DISTRICT 81-1, PERMITTED USES: ADD #13 TO READ: SINGLE FAMILY DWELLING**

**VOICE VOTE:**

**Lindsay Rice, Aye**  
**Betts Jackson, Aye**  
**Kathy Harvey, Aye**

**MOTION CARRIED. VOTE 3 AYES, 0 NAYS**

- b. Right of Way Agreement – Artesian Water
  - Discussion on this item was moved up in the agenda

**MOTION BY BETTS JACKSON, SECONDED BY LINDSAY RICE TO TABLE THE RIGHT OF WAY AGREEMENT WITH ARTESIAN WATER COMPANY UNTIL THE LEGAL REVIEW IS COMPLETED**

**MOTION CARRIED. VOTE 3 AYES, 0 NAYS**

- c. Property Maintenance Code
  - Lengthy discussion by Council on how this code would apply to Odessa.
  - The 2016 International Property Maintenance Code is separate from Building Codes and needs to be adopted separately.
  - Council will continue to review this code.

VIII. New Business

- a. Eagle Scout Project – Christopher Evans – attached hereto as attachment D (3 pg. document)
  - Discussion on this item was moved up in the agenda

**MOTION BY LINDSAY RICE, SECONDED BY BETTS JACKSON TO APPROVE THE EAGLE SCOUT BENCH REPAIR/PAINTING PROPOSAL**

**MOTION CARRIED. VOTE 3 AYES, 0 NAYS**

**MOTION BY BETTS JACKSON, SECONDED BY LINDSAY RICE TO SIGN THE AGREEMENT WITH BOY SCOUTS FOR THE EAGLE SCOUT BENCH PROJECT**

**MOTION CARRIED. VOTE 3 AYES, 0 NAYS**

d. Sidewalk Proposal E (1 page proposal)

**MOTION BY LINDSAY RICE, SECONDED BY BETTS JACKSON TO ACCEPT THE PROPOSAL FROM W. S. WILSON MASONRY FOR REPAIR OF DRAINAGE AND BRICK SIDEWALK AT THE OLD ACADEMY**

**MOTION CARRIED. VOTE 3 AYES, 0 NAYS**

IX. Next Meeting Date and Time

a. Next meeting of Mayor & Council, August 1, 2016 at 7:00pm for the regular meeting of Mayor & Council

X. Adjournment

**MOTION BY BETTS JACKSON, SECONDED BY LINDSAY RICE TO ADJOURN THE MEETING AT 8:20 PM.**

**MOTION CARRIED. VOTE: 3 AYES, 0 NAYS**

Minutes Submitted: 7-18-2016  
Date

Barbara Roberts  
Secretary

Approved: \_\_\_\_\_  
Date