

Town of Odessa

**MINUTES FROM THE REGULAR TOWN MEETING OF MAYOR AND COUNCIL
MONDAY, OCTOBER 3, 2016 - 7:00 PM
OLD ACADEMY BUILDING
315 MAIN STREET
ODESSA, DE 19730**

Those present at 7:00 pm

Mayor: Kathy Harvey
Council Member: Lindsay Rice
Council Member: Betts Jackson
Council Member: Harvey Smith
Council Member: John Freeman

Treasurer: - Lionel Hynson

Secretary: Barbara Roberts

2 Guest or Community Members: Ed Pollard, Jim Grant

- I. Pledge of Allegiance & meeting called to order at 7:02 p.m.
- II. Roll Call
- III. Approval of Minutes
 - a. Regular Meeting of Mayor & Council 9-12-16 (3 page minutes document)

MOTION BY BETTS JACKSON, SECONDED BY HARVEY SMITH TO APPROVE THE MINUTES FROM SEPTEMBER 12, 2016 MEETING OF MAYOR & COUNCIL

MOTION CARRIED. VOTE 5 AYES, 0 NAYS

- IV. Correspondence - *None*
- V. Treasurer's Report
 - a. Balance Sheet/Profit and Loss as of 9/30/2016, attached hereto as attachments A & B (3 pg. report).
 - Mayor Harvey reminded Council that Sept. 30th was the deadline for taxes, after that date finance charges will be added.

MOTION BY HARVEY SMITH, SECONDED BY LINDSAY RICE TO APPROVE THE TREASURERS REPORT FOR 9-30-2016

MOTION CARRIED. VOTE: 5 AYES, 0 NAYS

- VI. Commission Reports
 - a. Historic – Meeting Date: 9-14-2016
 - b. Planning – No September Meeting
 - c. Trees – No September Meeting

- VII. Old Business
 - a. Right of Way Agreement – Artesian Water Company
 - Agreement not signed as of this date.

 - b. Public Comment: Ordinance 2016-02 (International Property Maintenance Code, 2015 Edition)
 - No public comments

 - c. 2nd Reading: Ord. 2016-02: International Property Maintenance Code, 2015 Edition, attached hereto as attachment C (1 page ordinance)

MOTION BY VOICE VOTE TO APPROVE ORD. 2016-02: INTERNATIONAL PROPERTY MAINTENANCE CODE, 2015 EDITION FOR THE TOWN OF ODESSA

VOICE VOTE:

HARVEY SMITH, AYE
LINDSAY RICE, AYE
BETTS JACKSON, AYE
JOHN FREEMAN, AYE
KATHY HARVEY, AYE

MOTION CARRIED. VOTE 5 AYES, 0 NAYS

- d. Public Comments: Ord. 2016-03: Establishing Regulations & Responsibilities for Sidewalk Maintenance, Repair and Replacement.
 - Mayor Harvey commented that the idea of this ordinance was first introduced by our insurance company and the town attorney.
 - Mr. Pollard commented that the full cost of maintaining sidewalks would fall on the homeowner and sometimes damage that occurs to sidewalks are things that are out of the homeowners control (ie: tree roots or utility work).
 - Mr. Grant was also not in support of this ordinance.
 - Council member Lindsay Rice asked if we could soften the language so that no all damage to sidewalks would be the responsibility of the homeowner.
 - After lengthy discussion it was decided that further review of this ordinance was necessary.

- e. 2nd reading: Ord. 2016-03: Establishing Regulations & Responsibilities for Sidewalk Maintenance, Repair and Replacement, attached hereto as attachment D (5 page ordinance)
 - After some discussion, Council decided that further review of this ordinance was necessary.

MOTION BY VOICE VOTE TO TABLE ORDINANCE 2016-03 UNTIL FURTHER DISCUSSION.

VOICE VOTE:

**HARVEY SMITH, AYE
LINDSAY RICE, AYE
BETTS JACKSON, AYE
JOHN FREEMAN, AYE
KATHY HARVEY, AYE**

MOTION CARRIED. VOTE 5 AYES, 0 NAYS

VIII. New Business

a. Snow Removal Contract

- The Town as not received the proposed contract for snow removal. This item will be moved to the November agenda.

b. Old Academy – Brick sealing proposal, attached hereto as attachment E (1 pg. proposal)

MOTION BY BETTS JACKSON, SECONDED BY HARVEY SMITH TO SIGN THE ESTIMATE FROM W. S. WILSON MASONRY FOR REPAIR & SEALING OF THE STEPS AT THE OLD ACADEMY BUILDING.

MOTION CARRIED. VOTE 5 AYES, 0 NAYS

- We will also request a proposal from the contractor for the repair of the bricks & landscaping timbers around the kiosk at the Post Office.
- Eagle Scout Project: Scout master was contacted concerning this project and we were told the Eagle Scout was still working on his proposal and should be contacting us.

IX. Next Meeting Date and Time

- a. Next regular meeting of Mayor & Council, November 7, 2016 at 7:00pm

X. Adjournment

MOTION BY HARVEY SMITH, SECONDED BY LINDSAY RICE TO ADJOURN THE MEETING AT 8:15 PM.

MOTION CARRIED. VOTE: 5 AYES, 0 NAYS

Minutes Submitted: 10-6-16
Date

Barbara Roberts
Secretary

Approved: _____
Date