

Town of Odessa

**MINUTES FROM THE REGULAR TOWN MEETING OF MAYOR AND COUNCIL
MONDAY, OCTOBER 7, 2013 - 7:00 PM
OLD ACADEMY BUILDING
315 MAIN STREET
ODESSA, DE 19730**

Those present at 7:00 pm

Mayor Kathy Harvey
Council Member: John Freeman
Council Member: Lindsay Rice
Council Member: Harvey Smith
Treasurer: Lionel Hynson

Secretary: Barbara Roberts

0 community members

- I. Pledge of Allegiance & meeting called to order at 7:04 p.m.
- II. Roll Call
- III. Approval of Minutes
 - a. Regular Meeting of Mayor & Council 9/9/13

MOTION BY HARVEY SMITH, SECONDED BY LINDSAY RICE TO APPROVE THE MINUTES FROM THE REGULAR MEETING OF MAYOR & COUNCIL ON 9/9/13.

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

- IV. Correspondence: None
- V. Treasurer's Report
 - a. Balance Sheet / Profit & Loss as of 9/30/13, attached hereto as attachment A & B (3 pg. report).

MOTION BY LINDSAY RICE, SECONDED BY JOHN FREEMAN TO APPROVE THE TREASURERS REPORT FROM 9/30/13.

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

- VI. Commission Reports
 - a. Historic – no September meeting
 - b. Planning – no September meeting
 - c. Trees – no September meeting

VII. Old Business – None

VIII. New Business

- a. Zoning & Building Inspection Contract Renewal (attached hereto as attachment C, 9 page agreement).

MOTION BY HARVEY SMITH, SECONDED BY LINDSAY RICE TO APPROVE THE 3 YEAR CONTRACT WITH FEES ATTACHED WITH 1ST STATE INSPECTION AGENCY TO PERFORM ZONING & BUILDING FUNCTIONS IN THE TOWN OF ODESSA.

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

- b. Old Academy repairs (shutters & tower trim), (attached hereto as attachment D, 1 page agreement).

MOTION BY LINDSAY RICE, SECONDED BY JOHN FREEMAN TO ACCEPT THE ESTIMATE SUBMITTED BY SEEWALD WOODWORKS FOR REPAIRS TO SHUTTERS AND TOWER TRIM AT THE OLD ACADEMY.

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

- c. Proclamation “Pancreatic Cancer Awareness Month” (attached hereto as attachment E, 1 pg. proclamation)

MOTION BY HARVEY SMITH, SECONDED BY LINDSAY RICE TO PROCLAIM THE MONTH OF NOVEMBER 2013 AS “PANCREATIC CANCER AWARENESS MONTH” IN THE TOWN OF ODESSA.

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

- d. Old Academy window cleaning (attached hereto as attachment F, (3 pg. quote & scope of work)

MOTION BY HARVEY SMITH, SECONDED BY JOHN FREEMAN TO ACCEPT THE PROPOSAL FROM 1ST STATE WINDOW CLEANING TO CLEAN WINDOWS AT THE OLD ACADEMY.

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

- e. Resolution 2013-7: Dedication of new Odessa Fire House and October 12, 2013 open house, attached hereto as attachment G, (1 page resolution)

MOTION BY KATHY HARVEY, SECONDED BY LINDSAY RICE TO AUTHORIZE THE MAYOR TO SIGN RESOLUTION _____ DEDICATING THE NEW ODESSA FIRE HOUSE

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

f. Yield sign at Post Office crosswalk

MOTION BY JOHN FREEMAN, SECONDED BY LINDSAY RICE TO APPROVE THE PURCHASE AND INSTALLATION OF A PORTABLE YIELD SIGN AT THE POST OFFICE CROSSWALK

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

- IX. Next Meeting Date and Time: Next meeting of Mayor and Council will be Monday, November 4, 2013 at 7:00 pm
- X. Adjournment

MOTION BY JOHN FREEMAN, SECONDED BY LINDSAY RICE TO ADJOURN THE MEETING AT 7:40 PM.

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

Minutes Submitted: 10/10/13
Date

Barbara Roberts
Secretary

Approved: _____
Date