

Town of Odessa
Minutes from the Historic Commission Meeting
Thursday, May 8, 2014 – 7:00 PM
Old Academy Building

- I. Call to order – Meeting was called to order at 7:00 PM.
- II. Roll Call – Present: Laura Bedzyk, Carla Pyle, Neeka Grove, Debbie Buckson, Melissa Steele
- III. Minutes were not available.
- IV. Correspondence – None
- V. New Business:
- VI. Old Business:
 - A. Fact sheet

Barbara found an historic review fact sheet which listed types of work and materials. After discussion, it was agreed that a modified version which references pages in the Design Standards for each type of work would be more useful and not require relisting of appropriate materials. No specific action was taken.

A. Architectural Design Review

Standards were reviewed page by page to identify errors and passages needing clarification. See attached list. These items will need to be approved by the Historic Commission and submitted to Council for approval.

- VII. Next meeting Date and Time: June 12, 2014, 7:00 PM.
- VIII. Adjournment: The meeting adjourned at 8:00 PM.

Respectfully submitted by,

Laura Bedzyk, Chairperson

Design Standard Revisions

- Page 3 2b should read “stone”, not “fieldstone”
- Page 4 Materials - #9, eliminate “simulated”
Composition - #5, replaced “accepted simulated material” with “cellular PVC”
- Page 6 Materials - #2, replace “half-round” with “half-round or ogee”. Add “Ground gutters shall be brick or stone.”
Move #4 to #3 and add “except in an aged copper finish”
#6, change “half-round profile” to “half-round or ogee profile”
- Page 7 Materials - #1, Windows shall be built of wood. They may be clad in aluminum or vinyl. Panes must be true or simulated, true divided light.
Composition - #10, Strike “shutters shall be painted white or a dark color.”
- Page 9 Materials - #4, Omit “not” from “retaining walls not visible...” Add “, as appropriate to the period of the structure” at the end of the sentence.
#9, Omit “concrete pavers and stone dust”, add “pea gravel”. Neeka will ask Bob for clarification.
- Composition - #2, replace “shall be” with “if”. Add “Fencing shall be appropriate to the period of the structure.”
#1, Omit second sentence “Fences at frontages on neighboring lots must be of different design.”
#7, change “curt brick” to “cut brick”. Add “cedar shingle cap” to list of appropriate cap materials.
- Page 15 Materials - #1, change “synwood” to “cellular PVC”