

# *Town of Odessa*

**MINUTES FROM THE REGULAR TOWN MEETING OF MAYOR AND COUNCIL  
MONDAY, OCTOBER 3, 2011 - 7:00 PM  
OLD ACADEMY BUILDING  
315 MAIN STREET  
ODESSA, DE 19730**

Those present at 7:00 am

Mayor Kathy Harvey  
Council Member Bob Grove  
Council Member Lindsay Rice  
Council Member Betts Jackson  
Council Member John Freeman

Secretary: Barbara Roberts

3 community members

---

- I. Pledge of Allegiance & meeting called to order at 7:00 p.m.
- II. Roll Call
- III. Delaware State Police Report –*No Report*
- IV. Approval of Minutes
  - a. Public Hearing

**MOTION BY BOB GROVE, SECONDED BY LINDSAY RICE TO APPROVE THE 9/6/11 MINUTES FROM THE PUBLIC HEARING**

**MOTION CARRIED. VOTE 5 AYES, 0 NAYS**

- b. Regular Meeting of Mayor and Council

**MOTION BY BOB GROVE, SECONDED BY BETTS JACKSON TO APPROVE THE MINUTES FROM THE 9/6/11 REGULAR MEETING OF MAYOR & COUNCIL**

**MOTION CARRIED. VOTE 5 AYES, 0 NAYS**

- V. Correspondence:  
Odessa Fire Company: October 9<sup>th</sup> Open House, Attached hereto as attachment A

**MOTION BY JOHN FREEMAN, SECONDED BY BETTS JACKSON TO APPROVE CLOSING STREETS FOR THE ODESSA FIRE COMPANY OPEN HOUSE.**

**MOTION CARRIED. VOTE 5 AYES, 0 NAYS**

- VI. Treasurers Report: (Balance Sheet)
- a. Balance Sheet 8/31/2011, attached hereto as attachment B & C

**MOTION BY BETTS JACKSON, SECONDED BY BOB GROVE TO APPROVE THE TREASURERS REPORT FOR SEPTEMBER 30, 2011.**

**MOTION CARRIED. VOTE 5 AYES, 0 NAYS**

- b. Request for a payment plan for property taxes and relief from penalty.

**MOTION BY BOB GROVE, SECONDED BY LINDSAY RICE TO DENY THE REQUEST FOR A PAYMENT PLAN FOR PROPERTY TAXES AND THE STANDARD PENALTY WILL BE ASSESSED**

**MOTION CARRIED. VOTE 5 AYES, 0 NAYS**

- VII. Commission Reports
- a. Historic- meeting date 9/8/11
  - b. Planning- No September Meeting
    - Town of Odessa has received a \$7,000 grant from WILMAPCO towards updating the towns Comprehensive Plan. The Town will be responsible for an additional \$3,000. Attached hereto as attachment D.
  - c. Trees – No September Meeting

- VIII. Old Business
- a. Old Academy Repairs
    - Gutter Proposal (All American Roofing), attached hereto as attachment E. Following the recommendation from the Historic Commission to install half round gutters on the Old Academy building.

**MOTION BY BOB GROVE, SECONDED BY BETTS JACKSON TO ACCEPT THE BID FROM ALL AMERICAN ROOFING FOR THE INSTALLATION OF ROYAL BROWN HALF ROUND GUTTERS ON THE OLD ACADEMY BUILDING.**

**MOTION CARRIED. VOTE 5 AYES, 0 NAYS**

- b. Snow Removal Contract: *Tabled until the November meeting*

- IX. New Business
- a. WILMAPCO grant #MPO 12.11.16, ratify agreement

**MOTION BY BOB GROVE, SECONDED BY LINDSAY RICE TO SIGN THE AGREEMENT WITH WILMAPCO TO COMMIT \$3,000 TOWARDS UPDATING THE COMPREHENSIVE PLAN**

**MOTION CARRIED. VOTE 5 AYES, 0 NAYS**

- b. Ike Guessford representing St. Pauls Church addressed the Council on rear sidewalk improvements the Church is planning from Cantwell Avenue to the Church property.

**MOTION BY JOHN FREEMAN, SECONDED BY BETTS JACKSON TO PERMIT ST. PAULS CHURCH TO MAKE IMPROVEMENTS ON THE REAR SIDEWALK FROM CANTWELL AVENUE TO THE ST PAULS PARKING LOT**

**MOTION CARRIED. VOTE 5 AYES, 0 NAYS**

- X. Next Meeting Date and Time: Next scheduled meeting: Monday, November 7, 2011 at 7:00 pm

- XI. Adjournment

**MOTION BY BOB GROVE, SECONDED BY LINDSAY RICE TO ADJOURN THE MEETING AT 7:35 PM.**

**MOTION CARRIED. 5 AYES, 0 NAYS**

Minutes Submitted: 10/12/11                      Barbara Roberts  
Date    Secretary

Approved: \_\_\_\_\_  
Date