

Town of Odessa

**MINUTES FROM THE REGULAR TOWN MEETING OF MAYOR AND COUNCIL
MONDAY, NOVEMBER 7, 2016 - 7:00 PM
OLD ACADEMY BUILDING
315 MAIN STREET
ODESSA, DE 19730**

Those present at 7:00 pm

Mayor: Kathy Harvey
Council Member: Betts Jackson
Council Member: Harvey Smith
Council Member: John Freeman

Treasurer: - Lionel Hynson

Secretary: Barbara Roberts

3 Guests or Community Members: Appoquinimink School District Representatives

I. Pledge of Allegiance & meeting called to order at 7:04 p.m.

II. Roll Call

**MOTION BY HARVEY SMITH, SECONDED BY BETTS JACKSON TO EXCUSE
LINDSAY RICE FROM THE NOVEMBER 7TH MEETING OF MAYOR & COUNCIL**

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

III. Approval of Minutes

a. Regular Meeting of Mayor & Council 10-3-16 (4 page minutes document)

**MOTION BY BETTS JACKSON, SECONDED BY JOHN FREEMAN TO APPROVE THE
MINUTES FROM OCTOBER 3, 2016 MEETING OF MAYOR & COUNCIL**

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

IV. Correspondence - *None*

V. Treasurer's Report

- a. Balance Sheet/Profit and Loss as of 10/31/2016, attached hereto as attachments A & B (3 pg. report).
- Mayor Harvey reported that the tax deadline had passed and there was still some outstanding taxes due the town.

MOTION BY HARVEY SMITH, SECONDED BY BETTS JACKSON TO APPROVE THE TREASURERS REPORT FOR 10-31-2016

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

Mayor Harvey asked for a motion to move the referendum presentation (New Business, Item a) up in the agenda.

MOTION BY HARVEY SMITH, SECONDED BY JOHN FREEMAN TO MOVE THE APPPOQUINIMINK SCHOOL DISTRICT PRESENTATION UP IN THE AGENDA

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

- Three members of the Appoquinimink School District presented hand-outs and reviewed the needs of the school district and asked for support of the referendum because of overcrowding & continued growth in the M-O-T area.
- Voting for this referendum will be Tuesday, December 20th.
- Copies of the hand-outs can be viewed on the Town's web-site

VI. Commission Reports

- a. Historic – No October Meeting
- b. Planning – No October Meeting
- c. Trees – No October Meeting

VII. Old Business

- a. Right of Way Agreement – Artesian Water Company
 - Agreement to provide voluntary public water was signed by the Town on Oct. 6th with Artesian Water Company.

- b. 2nd Reading: Ord. 2016-03: Establishing Regulations and Responsibility for Sidewalk Maintenance, Repair, Replacement, and Installation Throughout The Town of Odessa
 - Ordinance 2016-03, remains tabled

VIII. New Business

- a. Appoquinimink School District Referendum (moved up in agenda) attached hereto as attachment C (9 page presentation)

- b. Snow Removal Contract: attached hereto as attachment D (2 pg. proposal)

MOTION BY HARVEY SMITH, SECONDED BY BETTS JACKSON TO APPROVE & SIGN THE ESTIMATE FROM AUSTIN & BEDNASH FOR 2016-17 SNOW REMOVAL IN THE TOWN OF ODESSA

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

- c. Proclamation “ World Pancreatic Cancer Day”, attached hereto as attachment E (1 page proclamation)

MOTION BY JOHN FREEMAN, SECONDED BY BETTS JACKSON TO PROCLAIM NOVEMBER 17, 2016 “WORLD PANCREATIC CANCER AWARENESS DAY IN THE TOWN OF ODESSA

MOTION CARRIED, VOTE 4 AYES, 0 NAYS

- d. Set Date for Leaf Removal, attached hereto as attachment F (1 page notice)
 - Leaf Removal Dates: Monday Nov. 14th & Monday Nov. 28th
- e. Extend 1st State Inspection Agency Contract
 - Extend contract another 2 years

MOTION BY JOHN FREEMAN, SECONDED BY HARVEY SMITH TO EXTEND THE CONTRACT WITH 1ST STATE INSPECTION AGENCY FOR TWO YEARS, TO PROVIDE BUILDING INSPECTIONS IN THE TOWN OF ODESSA

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

- Estimate Brick/Landscaping Timber Repair at Post Office Kiosk, attached hereto as attachment G (1 page estimate)

MOTION BY HARVEY SMITH, SECONDED BY JOHN FREEMAN TO ACCEPT THE ESTIMATE TO REPAIR THE LANDSCAPING TIMBERS AND BRICKS AROUND THE KIOSK AT THE POST OFFICE

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

- Mayor Harvey has requested an estimate from Thorn Electric to replace the light at the back of the building that shines on the park.
- Watchmaker Initiative, dedication was Monday, Nov. 7th at the old paramedic station

IX. Next Meeting Date and Time

- a. Next regular meeting of Mayor & Council, December 5, 2016 at 7:00pm

X. Adjournment

MOTION BY HARVEY SMITH, SECONDED BY JOHN FREEMAN TO ADJOURN THE MEETING AT 8:23 PM.

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

Minutes Submitted: 11-10-16
Date

Barbara Roberts
Secretary

Approved: _____
Date

c:meetings&agenda/2016