

Town of Odessa

**MINUTES FROM THE REGULAR TOWN MEETING OF MAYOR AND COUNCIL
MONDAY, APRIL 3, 2017 - 7:00 PM
OLD ACADEMY BUILDING
315 MAIN STREET
ODESSA, DE 19730**

Those present at 7:00 pm

Mayor: Kathy Harvey
Council Member: Harvey Smith
Council Member: Betts Jackson
Council Member: Lindsay Rice

Treasurer: Lionel Hynson

Secretary: Barbara Roberts

Guests or Community Members: (Alice Smith)

- I. Pledge of Allegiance & meeting called to order at 7:12 p.m.

- II. Election Certification – The Board of Elections certified that all seats were uncontested and the April 2017 was canceled. Attached hereto as attachment A (1 pg. document)

- III. Oath of Office:
 - a. Mayor Harvey issued the Oath of Office to: Harvey Smith & Lindsay Rice
 - b. Council Member Betts Jackson issued the Oath of Office to: Kathy Harvey

- IV. Roll Call

MOTION BY LINDSAY RICE, SECONDED BY HARVEY SMITH TO EXCUSE JOHN FREEMAN FROM THE APRIL 3, 2017 MEETING OF MAYOR & COUNCIL

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

- V. Appointment: Treasurer

MOTION BY LINDSAY RICE, SECONDED BY HARVEY SMITH TO APPOINT LIONEL HYNSON TO THE OFFICE OF TREASURER FOR A 1 YEAR TERM

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

- VI. Oath of Office:
 - a. Mayor Harvey issued the Oath of Office to: Lionel Hynson

- VII. Approval of Minutes
a. Regular Meeting of Mayor & Council 3-6-17 (3 page minutes document)

MOTION BY BETTS JACKSON, SECONDED BY LINDSAY RICE TO APPROVE THE MINUTES FROM MARCH 6, 2017 MEETING OF MAYOR & COUNCIL

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

- IV. Correspondence - *None*

- V. Treasurer's Report
a. Balance Sheet/Profit and Loss as of 3-31-2017, attached hereto as attachments B & C (4 pg. report).
 - Mayor Harvey noted a journal entry would be required to correct some park expenses entered into the wrong category.

MOTION BY HARVEY SMITH, SECONDED BY LINDSAY RICE TO ACCEPT THE TREASURERS REPORT AS SUBMITTED FOR 3-31-2017

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

- VI. Commission Reports
a. Historic – No March Meeting
b. Planning – No March Meeting
c. Trees – No March Meeting

- VII. Old Business
a. Eagle Scout
 - Mayor Harvey has invited the Eagle Scout to attend a Council meeting, so Mayor & Council can formally thank him for the work he coordinated in repairing and replacing the park benches. Because of his school schedule, he has not been able to attend a meeting.
- b. Tree Grant
 - The Town received a letter from the State concerning the 2017 U & CF Grant Application. The Delaware Forest Service is not able to approve or provide funding for our 2017 Grant. Attached hereto as attachment D (1 page letter)
 - The Town will need to fund any tree work that's required for 2017.

- VIII. New Business
a. MayFest in Odessa, attached hereto as attachment E (1 pg. email request)

MOTION BY BETTS JACKSON, SECONDED BY LINDSAY RICE TO ALLOW THE CORBIT CALLAWAY LIBRARY TO CLOSE HIGH STREET FROM 2ND TO FRONT STREETS FOR MAYFEST ON SATURDAY MAY 6, 2017

MOTION CARRIED. 4 AYES, 0 NAYS

- b. Schedule Budget Workshop
 - Budget Workshop is scheduled at 6:30 pm on May 1st.
- c. Storm Damage – In Town & Memorial Park
 - A number of branches came down in Memorial Park, landscaping has been contacted for clean-up
 - One tree needs to be removed on High Street that split during the storm
 - Tree contractor has been contacted to take down two large dead trees in Memorial Park, one tree on High Street, one large branch that is lodged in to other trees and remove a large branch overhanging Old Academy Park.

MOTION BY BETTS JACKSON, SECONDED BY HARVEY SMITH, AUTHORIZING MAYOR HARVEY TO PAY WILLARD MASSEY LANDSCAPING FOR THE BRANCH AND CLEAN UP OF MEMORIAL PARK

MOTION CARRIED. 4 AYES, 0 NAYS

- Mulch has been spread at the playgrounds
- Contractor will be asked to inspect and repair some of the swing equipment
- The town has signed an agreement with Delmarva Power to install a light over hanging Old Academy Park
- 405 Main Street – Finance charges

MOTION BY BETTS JACKSON, SECONDED BY LINDSAY RICE TO WAIVE THE FINANCE CHARGES FOR 405 MAIN STREET

MOTION CARRIED. 4 AYES, 0 NAYS

- IX. Next Meeting Date and Time
 - a. Next regular meeting of Mayor & Council: Monday, May 1, 2017 at 7:00 pm, Budget Workshop at May 1, 2017 at 6:30 pm.

X. Adjournment

MOTION BY BETTS JACKSON, SECONDED BY LINDSAY RICE TO ADJOURN THE MEETING AT 7:45 PM.

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

Minutes Submitted: 3-10-17
Date

Barbara Roberts
Secretary

Approved: _____
Date