

# *Town of Odessa*

**MINUTES FROM THE REGULAR TOWN MEETING OF MAYOR AND COUNCIL  
MONDAY, AUGUST 7, 2017 - 7:00 PM  
OLD ACADEMY BUILDING  
315 MAIN STREET  
ODESSA, DE 19730**

Those present at 7:00 pm

Mayor: Kathy Harvey  
Council Member: Betts Jackson  
Council Member: Harvey Smith

Treasurer: Lionel Hynson

Secretary: Barbara Roberts

Guests or Community Members: 1 (Dave Carter, U of D Public Policy)

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I. Pledge of Allegiance & meeting called to order at 7:05 p.m.

II. Roll Call

**MOTION BY HARVEY SMITH, SECONDED BY BETTS JACKSON TO EXCUSE JOHN FREEMAN AND LINDSAY RICE FROM THE AUGUST 7, 2017 MEETING OF MAYOR & COUNCIL**

**MOTION CARRIED. VOTE 3 AYES, 0 NAYS**

III. Approval of Minutes

a. Regular Meeting of Mayor & Council 7-10-17 (2 page minutes document)

**MOTION BY HARVEY SMITH, SECONDED BY BETTS JACKSON TO APPROVE THE MINUTES FROM JULY 10, 2017 MEETING OF MAYOR & COUNCIL**

**MOTION CARRIED. VOTE 3 AYES, 0 NAYS**

IV. Correspondence - *None*

V. Treasurer's Report

a. Balance Sheet/Profit and Loss as of 7-31-17, attached hereto as attachments A & B (3 pg. report).

- Town Clerk is preparing information to send to the auditors
- We have signed the engagement agreement with Boyer & Boyer for the 2016-2017 Audit.

**MOTION BY BETTS JACKSON, SECONDED BY HARVEY SMITH TO ACCEPT THE TREASURERS REPORT AS SUBMITTED FOR 7-31-17**

**MOTION CARRIED. VOTE: 3 AYES, 0 NAYS**

- VI. Commission Reports
  - a. Historic – No July Meeting
  - b. Planning – No July Meeting
  - c. Trees – No July Meeting
  
- VII. Old Business - *None*
  
- VIII. New Business
  - a. Municipal Street Aid Award, attached hereto as attachment C (1 pg. award letter)
    - Mayor Harvey noted there was a slight decrease in the funding this year.
  
  - b. Playground Equipment Repair, attached hereto as attachment D (2 page email)
    - After and inspection by both the State and our playground inspector, it was determined that some equipment is in need of some repairs and/or replacement.
    - Cost estimate of \$6,382 was received and reviewed

**MOTION BY HARVEY SMITH, SECONDED BY BETTS JACKSON TO ACCEPT THE PROPOSAL FROM R.D. COLLINS FOR REPAIRS AND REPLACEMENT OF EQUIPMENT AT BOTH PARKS AND AUTHORIZED MAYOR HARVEY TO SIGN THE AGREEMENT**

**MOTION CARRIED. VOTE: 3 AYES, 0 NAYS**

- IX. Next Meeting Date and Time
  - a. Next meeting of Mayor & Council will be Monday September 11, 2017, because of the Labor Day Holiday
  
  - b. Dave Carter, U of D Public Policy addressed Council on the current development of plans by New Castle County for additional parks in Southern New Castle County. He is currently inventorying existing parks and available land for a regional park.
  
- X. Adjournment

**MOTION BY HARVEY SMITH, SECONDED BY BETTS JACKSON TO ADJOURN THE MEETING AT 7:50 PM.**

**MOTION CARRIED. VOTE: 3 AYES, 0 NAYS**

Minutes Submitted: 7-8-17  
Date

Barbara Roberts  
Secretary

Approved: \_\_\_\_\_  
Date