

Town of Odessa

**MINUTES FROM THE REGULAR TOWN MEETING OF MAYOR AND COUNCIL
MONDAY, NOVEMBER 6, 2017 - 7:00 PM
OLD ACADEMY BUILDING
315 MAIN STREET
ODESSA, DE 19730**

Those present at 7:00 pm

Mayor: Kathy Harvey
Council Member: John Freeman
Council Member: Betts Jackson
Council Member: Harvey Smith

Treasurer: Lionel Hynson

Secretary: Barbara Roberts

Guests or Community Members: 0

I. Pledge of Allegiance & meeting called to order at 7:00 p.m.

II. Roll Call

**MOTION BY HARVEY SMITH, SECONDED BY BETTS JACKSON TO EXCUSE
LINDSAY RICE FROM THE NOVEMBER 6, 2017 MEETING OF MAYOR &
COUNCIL**

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

III. Approval of Minutes

a. Regular Meeting of Mayor & Council 10-2-17 (3 page minutes document)

**MOTION BY BETTS JACKSON, SECONDED BY JOHN FREEMAN TO APPROVE
THE MINUTES FROM THE OCTOBER 2, 2017 MEETING OF MAYOR & COUNCIL**

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

IV. Correspondence

- School Bus Complaint: Council agrees with school district findings of bus routes on Mechanic & Rt. 13, concerning the inability of school buses to turn on Mechanic Street. The Town had previously assured DELDOT that once the barricades were set at the end of Mechanic Street, that they would not move them again, attached hereto as attachment A (2 page email)

- V. Treasurer's Report
- a. Balance Sheet/Profit and Loss as of 10-31-17, attached hereto as attachments B & C (4 pg. report).
 - Management letter has been signed and sent to the auditors, the final report should be arriving shortly.
 - Insurance claim was submitted to the Town for an injured child at Memorial Park, all information has been forward to the insurance company.

MOTION BY HARVEY SMITH, SECONDED BY BETTS JACKSON TO ACCEPT THE TREASURERS REPORT AS SUBMITTED FOR OCTOBER 31-17

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

- VI. Commission Reports
- a. Historic – No October Meeting
 - b. Planning – No October Meeting
 - c. Trees – No October Meeting

- VII. Old Business
- a. Street Repair Update
 - After review of the street by street proposal from Austin & Bednash, Council agreed to repairs on selected streets. Attached hereto as attachment D (2 page proposal).

MOTION BY BETTS JACKSON, SECONDED BY HARVEY SMITH TO APPROVE THE STREET REPAIR PROPOSAL SUBMITTED BY AUSTIN & BEDNASH FOR REPAIR OF SELECTED STREETS IN TOWN

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

- b. Park Equipment Repair Update:
 - Repairs at both parks are complete. Attached hereto as attachment E (1 page email)
- c. Property Condition

MOTION BY HARVEY SMITH, SECONDED BY BETTS JACKSON TO ALLOW THE MAYOR TO REACH OUT TO THE TOWN ATTORNEY CONCERNING THE CONDITION OF CERTAIN PROPERTIES LOCATED WITHIN THE TOWN OF ODESSA

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

- VIII. New Business
- a. Leaf Removal – Dates are: November 13th & November 27th , attached hereto as attachment F (1 page notice)

- IX. Next Meeting Date and Time
 - a. Next meeting of Mayor & Council will be Monday December 4, 2017
 - b. December 2nd – Christmas in Odessa
- X. Adjournment

MOTION BY HARVEY SMITH, SECONDED BY JOHN FREEMAN TO ADJOURN THE MEETING AT 7:45 PM.

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

Minutes Submitted: 11-13-17
Date

Barbara Roberts
Secretary

Approved: _____
Date