

Town of Odessa

**MINUTES FROM THE RESCHEDULED REGULAR TOWN MEETING OF MAYOR & COUNCIL
MONDAY, DECEMBER 18, 2017 - 7:00 PM
OLD ACADEMY BUILDING
315 MAIN STREET
ODESSA, DE 19730**

This Meeting Was Rescheduled from December 4, 2017

Those present at 7:00 pm

Mayor: Kathy Harvey
Council Member: John Freeman
Council Member: Betts Jackson
Council Member: Harvey Smith

Secretary: Barbara Roberts

Guests or Community Members: 0

I. Pledge of Allegiance & meeting called to order at 7:05 p.m.

II. Roll Call

**MOTION BY BETTS JACKSON, SECONDED BY HARVEY SMITH TO EXCUSE
LINDSAY RICE FROM THE DECEMBER 18, 2017 MEETING OF MAYOR &
COUNCIL**

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

**MOTION BY BETTS JACKSON, SECONDED BY JOHN FREEMAN TO EXCUSE
LIONEL HYNSON FROM THE DECEMBER 18, 2017 MEETING OF MAYOR &
COUNCIL**

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

III. Approval of Minutes

a. Regular Meeting of Mayor & Council 11-6-17 (*3 page minutes document*)

**MOTION BY BETTS JACKSON, SECONDED BY JOHN FREEMAN TO APPROVE
THE MINUTES FROM THE NOVEMBER 6, 2017 MEETING OF MAYOR &
COUNCIL**

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

IV. Correspondence - *None*

- V. Treasurer's Report
- a. Balance Sheet/Profit and Loss as of 11-30-17, attached hereto as attachments A & B (*4 pg. report*).

MOTION BY JOHN FREEMAN, SECONDED BY HARVEY SMITH TO ACCEPT THE TREASURERS REPORT AS SUBMITTED FOR NOVEMBER 30, 2017

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

- VI. Commission Reports
- a. Historic – Meeting date, 11-14-17
 - The Historic Commission voted to approve the Historic Appropriateness for 2 properties listed in resolutions 2017-4 & 2017-5 (agenda items VIII, (c & d). Attached hereto as attachments C & D (*1 pg. certificates*))
 - b. Planning – No November Meeting
 - c. Trees – No November Meeting

VII. Old Business -*None*

- VIII. New Business
- a. 2016-2017 Audit Report
 - Mayor Harvey reported that the Town is in good financial shape. Attached hereto as attachment E (*8 page audit report*)

MOTION BY HARVEY SMITH, SECONDED BY JOHN FREEMAN TO ACCEPT THE 2016-2017 AUDIT FOR THE TOWN OF ODESSA

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

- b. 405 Main Street
 - After receiving some recommendations from the Town Attorney, a letter was sent to the owner and some tentative dates have been picked to meet with them and the building inspector to review and inspect the property.
- c. Resolution 2017-4: Office & Marketing Business in the C-2 Restricted Downtown Commercial District. Attached hereto as attachment F (*1 page resolution & certificate of historic appropriateness*)

MOTION BY HARVEY SMITH, SECONDED BY JOHN FREEMAN TO APPROVE RESOLUTION 2017-4 OFFICE & MARKETING BUSINESS IN THE C-2 RESTRICTED DOWNTOWN COMMERCIAL DISTRICT AT 501 MAIN STREET

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

- d. Resolution 2017-5: Coffee Shop & Café with adjourning parking in the C-2 Restricted Downtown Commercial District. Attached hereto as attachment G (*1 page resolution & certificate of historic appropriateness*)

MOTION BY HARVEY SMITH, SECONDED BY JOHN FREEMAN TO APPROVE RESOLUTION 2017-5 COFFEE SHOP & CAFÉ WITH ADJOURNING PARKING IN THE C-2 RESTRICTED DOWNTOWN COMMERCIAL DISTRICT AT 102 & 106 N. SIXTH STREET

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

- IX. Next Meeting Date and Time
 - a. Cancel January Meeting

MOTION BY BETTS JACKSON, SECONDED BY JOHN FREEMAN TO CANCEL THE JANUARY 2018 MEETING OF MAYOR & COUNCIL

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

- b. Next meeting of Mayor & Council will be Monday February 5, 2018

- X. Adjournment

MOTION BY HARVEY SMITH, SECONDED BY JOHN FREEMAN TO ADJOURN THE MEETING AT 7:40 PM.

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

Minutes Submitted: 12-21-17
Date

Barbara Roberts
Secretary

Approved: _____
Date