

# *Town of Odessa*

**MINUTES FROM THE REGULAR TOWN MEETING OF MAYOR & COUNCIL  
MONDAY, SEPTEMBER 10, 2018 - 7:00 PM  
OLD ACADEMY BUILDING  
315 MAIN STREET  
ODESSA, DE 19730**

Those present at 7:00 pm

Mayor: Kathy Harvey

Council Member: Lindsay Rice

Council Member: Harvey Smith

Treasurer:

Secretary:

Guests or Community Members: David Fox

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I. Pledge of Allegiance & meeting called to order at 7:00 p.m.

II. Roll Call

**MOTION BY HARVEY SMITH, SECONDED BY LINDSAY RICE TO EXCUSE BETTS JACKSON & JOHN FREEMAN FROM THE SEPTEMBER 10<sup>TH</sup> MEETING OF MAYOR & COUNCIL**

**MOTION CARRIED. 3 AYES, 0 NAYS**

III. Approval of Minutes

a. Regular Meeting of Mayor & Council 8-6-18 (*2 page minutes document*)

**MOTION BY LINDSAY RICE, SECONDED BY HARVEY SMITH TO APPROVE THE MINUTES AS WRITTEN FROM THE 8-6-18 MEETING OF MAYOR & COUNCIL**

**MOTION CARRIED. VOTE 3 AYES, 0 NAYS**

IV. Correspondence - *None*

V. Treasurer's Report

a. Balance Sheet, Profit & Loss Report as of 8-31-18, attached hereto as attachments A & B (*3 pg. report*)

**MOTION BY HARVEY SMITH, SECONDED BY LINDSAY RICE TO APPROVE THE AUGUST 31, 2018 TREASURERS REPORT AS SUBMITTED.**

**MOTION CARRIED. VOTE: 3 AYES, 0 NAYS**

- o Mayor Harvey noted that Boyer & Boyer has picked up the financial records to start the audit process.
- b. Tax Relief Payment Plan
  - Mayor Harvey requested assistance for a homeowner whose taxes are in arrears and the family has stepped in to help with past due taxes. Relief from finance charges & payment in full for taxes & garbage for tax years 2015-2018.

**MOTION BY HARVEY SMITH, SECONDED BY LINDSAY RICE TO APPROVE THE REQUESTED TAX RELIEF PAYMENT PLAN**

**MOTION CARRIED. VOTE: 3 AYES, 0 NAYS**

- VI. Commission Reports
  - a. Historic – Meeting date was August 23, 2018
  - b. Planning – No August Meeting
  - c. Trees – No August Meeting
  - o Board of Adjustment is tentatively scheduled to meet on Oct. 11<sup>th</sup>.
- VII. Old Business - *None*
- VIII. New Business -*None*
- IX. Next Meeting Date and Time
  - a. Next meeting is scheduled for second Monday of the month, October 1, 2018 at 7:00 pm
- X. Adjournment

**MOTION BY HARVEY SMITH, SECONDED BY LINDSAY RICE TO ADJOURN THE MEETING AT 7:25 PM.**

**MOTION CARRIED. VOTE: 3 AYES, 0 NAYS**

Minutes Submitted: 9-13-18  
Date

Barbara Roberts  
Secretary

Approved: \_\_\_\_\_  
Date

