

Town of Odessa

**MINUTES FROM THE REGULAR TOWN MEETING OF MAYOR & COUNCIL
MONDAY, FEBRUARY 4, 2019 - 7:00 PM
OLD ACADEMY BUILDING
315 MAIN STREET
ODESSA, DE 19730**

Those present at 7:00 pm

Mayor: Kathy Harvey

Council Member: Harvey Smith

Council Member: John Freeman

Treasurer: Lionel Hynson (arrived 7:10)

Secretary: Barbara Roberts

Guests or Community Members: Dave Carter

I. Pledge of Allegiance & meeting called to order at 7:00 p.m.

II. Roll Call

**MOTION BY HARVEY SMITH, SECONDED BY JOHN FREEMAN TO EXCUSE
BETTS JACKSON & LINDSAY RICE FROM THE FEBRUARY 4TH MEETING OF
MAYOR & COUNCIL**

MOTION CARRIED. 3 AYES, 0 NAYS

III. Approval of Minutes

a. Regular Meeting of Mayor & Council 12-3-18 (*3 page minutes document*)

**MOTION BY HARVEY SMITH, SECONDED BY JOHN FREEMAN TO APPROVE
THE MINUTES AS WRITTEN FROM THE 12-3-18 MEETING OF MAYOR &
COUNCIL**

MOTION CARRIED. VOTE 3 AYES, 0 NAYS

IV. Correspondence

V. Treasurer's Report

a. Balance Sheet, Profit & Loss Report as of 12-31-18, attached hereto as attachments A & B (*3 pg. report*)

b. Balance Sheet, Profit & Loss Report as of 1-31-19, attached hereto as attachment C & D (*4 pg. report*)

MOTION BY HARVEY SMITH, SECONDED BY JOHN FREEMAN TO APPROVE THE DECEMBER 31, 2018 & JANUARY 31, 2019 TREASURERS REPORT AS SUBMITTED.

MOTION CARRIED. VOTE: 3 AYES, 0 NAYS

- c. Tax Relief Payment Plan (parcel #24003.00027, 00026, 00029, 00030, 00025 – attached hereto as attachment E *(1 page letter)*
 - After review and discussion on this proposal, Council submitted a counter offer.

MOTION BY JOHN FREEMAN, SECONDED BY HARVEY SMITH TO SUBMIT A COUNTER OFFER PROPOSAL OF \$400.00 A MONTH PAYMENT ON OUTSTANDING TAXES AND NO FINANCE CHARGES UNTIL JULY 1, 2019. AFTER THAT TIME COUNCIL WOULD REASSESS THE ACCOUNT

MOTION CARRIED. VOTE: 3 AYES, 0 NAYS

VI. Commission Reports

- a. Historic – No Dec. 2018 or Jan. 2019 Meeting
- b. Planning – No Dec. 2018 or Jan. 2019 Meeting
- c. Trees – No Dec. 2018 or Jan. 2019 Meeting

VII. Old Business - *None*

VIII. New Business

- a. 2017-2018 Audit
 - Council reviewed the 2017-2018 Audit. Boyer & Boyer noted the Town is in good financial shape. Audit attached hereto as attachment F *(8 page audit report)*
- b. 2019 Elections
 - 2 Council members, Mayor & Town Treasurer are up for re-election.
- c. Appoint Elections Board, attached hereto as attachment G *(1 page list)*

MOTION BY JOHN FREEMAN, SECONDED BY HARVEY SMITH TO APPOINT CONNIE MILLER, CAROLE COLEMAN AND LINDA SYDNOR TO THE 2019 ELECTION BOARD

MOTION CARRIED. VOTE: 3 AYES, 0 NAYS

- d. Proclamation: March 10, 2019 Harriet Tubman & Thomas Garrett Day, attached hereto as attachment H *(1 page proclamation)*

MOTION BY HARVEY SMITH, SECONDED BY JOHN FREEMAN TO PROCLAM, MARCH 10, 2019 AS HARRIET TUBMAN & THOMAS GARRETT DAY IN THE TOWN OF ODESSA

MOTION CARRIED. VOTE: 3 AYES, 0 NAYS

- e. MayFest: May 4, 2019 Street Closing, attached hereto as attachment I (*1 page email*)
 - The library will be asked to supply volunteers again this year to help with traffic control.

MOTION BY JOHN FREEMAN, SECONDED BY HARVEY SMITH TO ALLOW THE CORBIT-CALLOWAY LIBRARY TO CLOSE HIGH STREET FROM FRONT TO 2ND ON MAY 4, 2019 FOR MAYFEST

MOTION CARRIED. VOTE: 3 AYES, 0 NAYS

IX. Next Meeting's Date and Time

- Next meeting of Mayor & Council will be March 4, 2019 at 7:00 pm

X. Adjournment

MOTION BY JOHN HARVEY SMITH, SECONDED BY JOHN FREEMAN TO ADJOURN THE MEETING AT 8:00 PM.

MOTION CARRIED. VOTE: 3 AYES, 0 NAYS

Minutes Submitted: 2-11-19
Date

Barbara Roberts
Secretary

Approved: _____
Date