

Town of Odessa

**MINUTES FROM THE REGULAR TOWN MEETING OF MAYOR & COUNCIL
MONDAY, OCTOBER 7, 2019 - 7:00 PM
OLD ACADEMY BUILDING
315 MAIN STREET
ODESSA, DE 19730**

Those present at 7:00 pm

Mayor: Kathy Harvey
Council Member: John Freeman
Council Member: Betts Jackson
Council Member: Lindsay Rice

Treasurer: Lionel Hynson

Secretary: Barbara Roberts

Guests or Community Members: 2 community member, State Rep. Kevin Hensley

I. Pledge of Allegiance & meeting called to order at 7:00 p.m.

II. Roll Call

MOTION BY BETTS JACKSON, SECONDED BY JOHN FREEMAN TO EXCUSE HARVEY SMITH FROM THE OCTOBER 7, 2019 MEETING OF MAYOR & COUNCIL

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

III. Approval of Minutes

a. Regular Meeting of Mayor & Council 9-9-19

MOTION BY BETTS JACKSON, SECONDED BY LINDSAY RICE TO APPROVE THE MINUTES FROM 9-9-19, THE REGULAR MEETING OF MAYOR & COUNCIL

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

IV. Correspondence – Will be discussed later in the Agenda

- Mayor Harvey asked Council to move Rep. Hensley up in the Agenda to accommodate his schedule.
 - Rep. Hensley discussed the new fire house traffic lighting that will be installed across Main Street in front of the fire house to stop traffic when the trucks are leaving and returning. The lights will only come on when the trucks enter & leave. Because of the width of Main Street, two lights will be required. The poles will have a black powder coated finish. A diagram of the location is attached hereto as attachment A (*1 page plan*)

- The Main Street improvement project will start in the spring

V. Treasurer's Report

- a. Balance Sheet / Profit & Loss of 9-30-19, attached hereto as attachment B & C (3 page report)

MOTION BY JOHN FREEMAN, SECONDED BY LINDSAY RICE TO APPROVE THE TREASURER'S REPORT FROM 9-30-19

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

- The Clerk is continuing to prepare files for Boyer & Boyer to begin the Financial Review for 2018-2019
- b. Continued Payment Plans
 - The payment plans that were agreed to by Council have been completed successfully and the participants have met their commitments. Each participant would like to continue with payment plans. Mayor Harvey asked for approval by Council to continue the plans.

MOTION BY BETTS JACKSON, SECONDED BY LINDSAY RICE TO CONTINUE THE PAYMENT PLANS WITH THE TWO CURRENT PARTICIPANTS

MOTION CARRIED. VOTE 4 AYES, 0 NAYS

VI. Commission Reports

- a. Historic – Meeting was held Sept. 12, 2019
- b. Planning – No September Meeting
- c. Trees – No September Meeting

VII. Old Business

- a. Update on 405 Main Street
 - Council had a lengthy discussion concerning potential costs, such as demolition contractors, environmental testing, lead & asbestos remediation and legal fees.
 - Council received a letter from a neighbor with their concerns on the safety of the building and its impact on her property, attached hereto as attachment D (1 page letter)
- b. State Representative Kevin Hensley – moved up in agenda

VIII. New Business

- a. Certificate of Historic Appropriateness – 505 Main Street
 - The Historic Commission approved the use of the property in the historic district for medical offices. Attached hereto as attachment E (1 page application)
 - The owner left plans to be reviewed by the building inspector.

- b. Resolution 2019-4: Medical office at 505 Main Street in the C-2 Restricted Downtown Commercial District, attached hereto as attachment F (*1 page resolution*)

MOTION BY JOHN FREEMAN, SECONDED BY LINDSAY RICE TO APPROVE RESOLUTION 2019-4, ALLOWING MEDICAL OFFICES at 505 MAIN STREET IN THE C-2 RESTRICTED DOWNTOWN COMMERCIAL DISTRICT

MOTION CARRIED. 4 AYES, 0 NAYS

- c. Proclamation: November 2019 Pancreatic Cancer Awareness Month in the Town of Odessa, attached hereto as attachment G (*1 page proclamation*)

MOTION BY JOHN FREEMAN, SECONDED BY BETTS JACKSON TO DECLARE THE MONTH OF NOVEMBER 2019 AS PANCREATIC CANCER AWARENESS MONTH IN THE TOWN OF ODESSA

MOTION CARRIED. 4 AYES, 0 NAYS

IX. Next Meeting's Date and Time

- Next meeting of Mayor & Council, will be November 4, 2019 at 7:00 pm
- Mayor Harvey announced that Councilman Lindsay Rice will be moving outside of Town and will be vacating his seat on Town Council, attached hereto as attachment H (*1 pg. email*). Mayor & Council thanked him for his commitment to the Town and service as a Councilman.

X. Adjournment

MOTION BY BETTS JACKSON, SECONDED BY JOHN FREEMAN TO ADJOURN THE MEETING AT 8:00 PM.

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS

Minutes Submitted: 10/10/19
Date

Barbara Roberts
Secretary

Approved: _____
Date