

Town of Odessa

**MINUTES FROM THE REGULAR TOWN MEETING OF MAYOR & COUNCIL
MONDAY, MARCH 2, 2020 - 7:00 PM
OLD ACADEMY BUILDING
315 MAIN STREET
ODESSA, DE 19730**

Those present at 7:00 pm

Mayor:

Council Member: John Freeman

Council Member: Betts Jackson

Council Member: Harvey Smith

Treasurer: Lionel Hynson

Secretary: Barbara Roberts

Guests or Community Members: Keith Thompson-MOT News, Lt. Lloyd & Lt. Barnett-DE State Police
2 Community Members

In the absence of Mayor Harvey, Councilwoman Betts Jackson called the meeting to order.

- I. Pledge of Allegiance & meeting called to order at 7:00 p.m.
- II. Roll Call

MOTION BY JOHN FREEMAN, SECONDED BY HARVEY SMITH TO EXCUSE KATHY HARVEY FROM THE MARCH 2ND MEETING OF MAYOR & COUNCIL

MOTION CARRIED. VOTE 3 AYES, 0 NAYS

- III. Approval of Minutes
 - a. Regular Meeting of Mayor & Council 2-3-20 (*3 pg. minutes document*)

MOTION BY HARVEY SMITH, SECONDED BY JOHN FREEMAN TO APPROVE THE MINUTES FROM 2-3-20, THE REGULAR MEETING OF MAYOR & COUNCIL

MOTION CARRIED. VOTE 3 AYES, 0 NAYS

- IV. Correspondence – *None*
- V. Treasurer's Report
 - a. Treasurer's Report for 2-29-20, Attached hereto as attachment A (*3 pg. report*)

MOTION BY JOHN FREEMAN, SECONDED BY HARVEY SMITH TO APPROVE THE TREASURER'S REPORT FROM 2-29-20

MOTION CARRIED. VOTE 3 AYES, 0 NAYS

- VI. Commission Reports
 - a. Historic – No February Meeting
 - b. Planning – Meeting was 2-6-20 to continue review & updates of the zoning ordinance
 - c. Trees – No February Meeting
- VII. Old Business
 - a. Update on 405 Main Street
 - a. No new updated information on this property.
- VIII. New Business
 - a. 2020 Elections
 - Three Council positions are open for the 2020 elections. Letters of Intention to Run are due by March 17th at 4:30 pm.
 - b. Proclamation: 2020 National Arbor Day, attached hereto as attachment B (*1 page proclamation*)

MOTION BY HARVEY SMITH, SECOND BY JOHN FREEMAN TO PROCLAIM APRIL 24, 2020 NATIONAL ARBOR DAY IN THE TOWN OF ODESSA

MOTION CARRIED. VOTE: 3 AYES, 0 NAYS

- c. MayFest – Saturday May 2nd, attached hereto as attachment C (*1 page email*)
 - Councilman Smith is working on a mockup of possible parking signage that could be used during festivals and events in Town. Council decided to table discussion on the signs until next meeting when Councilman Smith will present his ideas.

MOTION BY JOHN FREEMAN, SECONDED BY HARVEY SMITH TO APPROVE THE CLOSING OF HIGH STREET FROM FRONT TO SECOND STREET ON MAY 2, 2020 FOR MAYFEST IN THE TOWN OF ODESSA

MOTION CARRIED. VOTE: 3 AYES, 0 NAYS

- d. Authorization for Old Academy Heating Unit Replacement

MOTION BY HARVEY SMITH, SECOND BY JOHN FREEMAN TO AUTHORIZE THE EXPENDITURE FOR THE EMERGENCY REPLACEMENT OF ONE HEATING UNIT IN THE OLD ACADEMY

MOTION CARRIED. VOTE 3 AYES, 0 NAYS

- e. Renew Contract: Portable Toilets, Memorial Park, attached hereto as attachment D (*1 page contract*)

MOTION BY HARVEY SMITH, SECONDED BY JOHN FREEMAN TO RENEW THE CONTRACT WITH HONEY DIPPER FOR THE PORTABLE TOILET IN MEMORIAL PARK

MOTION CARRIED. 3 AYES, 0 NAYS

IX. Next Meeting's Date and Time

- Next meeting of Mayor & Council, will be Monday April 6, 2020 at 7:00 pm
- Lt. Lloyd, & Lt. Barrett of the Delaware State Police reported the statistics on the Town police calls and traffic information.

X. Adjournment

MOTION BY HARVEY SMITH, SECONDED BY JOHN FREEMAN TO ADJOURN THE MEETING AT 7:40 PM.

MOTION CARRIED. VOTE: 3 AYES, 0 NAYS

Minutes Submitted: 3-5-20
Date

Barbara Roberts
Secretary

Approved: _____
Date

c:\meetings&agenda/2020