

**TOWN OF ODESSA**  
**MINUTES FOR REGULAR TOWN MEETING OF MAYOR & COUNCIL**

**SEPTEMBER 13, 2021, MONDAY – 7:00 PM**  
**OLD ACADEMY BUILDING**  
**315 MAIN STREET**  
**ODESSA, DE 19730**

**IN PERSON MEETING**

Those present at 7:00 PM

Mayor: Harvey C. Smith, Jr.  
Councilmember: Betts Jackson  
Councilmember: Ed Pollard  
Councilmember: John Freeman  
Councilmember: Lionel Hynson

Treasurer: Debra Schulman  
Secretary: Barbara Roberts

Guests or Community Members:

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I. Call to Order & Pledge of Allegiance, meeting called to order at 7:00 pm

- Mayor Smith gave the oath of office to Debra Schulman, installing her as Treasurer for the Town. Her appointment was voted on and approved at the August meeting

II. Roll Call

III. Approval of Minutes

- a. Regular Meeting Mayor & Council Minutes

**MOTION BY ED JOHN FREEMAN, SECONDED BY BETTS JACKSON TO APPROVE THE MINUTES FROM THE 8-2-21 REGULAR MEETING OF MAYOR & COUNCIL**

**MOTION CARRIED. 5 AYES, 0 NAYS, 0 ABSTAIN**

- b. Minutes ARPA Workshop of 8-16-21

**MOTION BY BETTS JACKSON, SECONDED BY JOHN FREEMAN TO APPROVE THE MINUTES FROM THE 8-16-21 ARPA WORKSHOP**

**MOTION CARRIED. 5 AYES, 0 NAYS, 0 ABSTAIN**

IV. Correspondence

- The Town was notified that Honey Dipper has changed management. Attached hereto as attachment A (3 page document)

V. Police Report – No State Police Report

- With the promotion of Lt. Lloyd, the Town does not anticipate receiving a monthly police report. This agenda item will be removed from further agendas.

VI. Treasurer’s Report

- a. Treasurer’s Report as of 8-31-21, attached hereto as attachment B & C (*3 pg. report*)

**MOTION BY ED POLLARD, SECONDED BY BETTS JACKSON TO APPROVE THE TREASURERS REPORT AS SUBMITTED FROM 8-31-21**

**MOTION CARRIED. 5 AYES, 0 NAYS, 0 ABSTAIN**

VII. Commission Reports

- a. Historic Commission: No August Meeting  
b. Planning Commission: No August Meeting  
c. Tree Commission: No August Meeting

VIII. Old Business

- a. Verizon Cable TV Franchise Agreement, attached hereto as attachment D (*2 page email & notes document*)

**MOTION BY ED POLLARD, SECONDED BY BETTS JACKSON TO APPROVE THE VERIZON CABLE FRANCHISE AGREEMENT WITH THE CHANGES AND ADDITIONS SUBMITTED**

**MOTION CARRIED. 5 AYES, 0 NAYS, 0 ABSTAIN**

- b. Delaware Wildlands Update, attached hereto as attachment E (*2 page letter & note*)

- Delaware Wildlands will be moving out of the building the week of Sept. 27<sup>th</sup>.
- Mayor Smith is working on a suitable tenant to occupy the space, after some repairs are completed.

- c. ARPA Attorney Notes, attached hereto as attachment F (*10 page document*)

- Council agreed to hold another workshop on Oct. 4<sup>th</sup> at 6:30 to continue to discuss spending possibilities for these funds.
  - Need pricing on possible software upgrades, HVAC upgrades & park expenses.
  - Any funding in the forms of a grant would require a disclaimer in case the funds had to be returned to the federal government.

IX. New Business

- a. Municipal Street Aid, attached hereto as attachment G (*1 page award letter*)

- The town was granted and received funding through the MSA FY22.

- b. Memorial Park (basketball backboard & sign)

- Council discussed possible options for replacing the sign at the park and our playground contractor is looking into replacements for the basketball backboards.

c. Intermittent Street Closings for Oct. 9<sup>th</sup> filming.

- A film crew will be filming in the area of High Street & Second Street, which may cause some intermittent street closing. All activities are expected to be finished by 11:00 am.

X. Next Meeting Date and Time: Next meeting of Mayor & Council: Monday October 4, 2021, at 7:00 pm.

- Mayor Smith will contact the State about a hedge on Osbourne & Rt 13s which blocks the view of car's turning onto Rt. 13.
- The State of Delaware will be working on the boat ramp. Mayor Smith made them aware that the Town had no objections to any repairs done to the boat ramp area.
- Austin & Bednash will be contacted about the speed bump on Osbourne & repairing the parking lot at Memorial Park.

XI. Adjournment

**MOTION BY JOHN FREEMAN, SECONDED BY BETTS JACKSON TO ADJOURN THE MEETING AT 7:55**

**MOTION CARRIED. VOTE 5 AYES, 0 NAYS**

Minutes Submitted 9-27-21  
Date

Barbara Roberts  
Secretary

Approved: \_\_\_\_\_

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