

Planning Commission Minutes  
Thursday October 21, 2021 – 7:00 PM  
Old Academy Building  
315 Main Street  
Odessa, DE

Those present at 7:00 pm

- Carole Coleman
- Connie Miller
- Ed Pollard
- Tom Carle
  
- Tricia Arndt, Office of State Planning
- Barbara Roberts, Town Secretary

I. Meeting called to order – 7:10 pm

II. Approval of Minutes

a. Minutes from 7-15-21, attached hereto as attachment A (*3 page minutes document*)

**MOTION BY ED POLLARD, SECONDED BY CONNIE MILLER TO APPROVE THE MINUTES FROM JULY 15, 2021 AS WRITTEN**

**MOTION CARRIED. VOTE 4 AYES, 0 NAYS, 0 ABSTAIN**

III. New Business

a. Tricia Arndt, Principal Planner, Office of State Planning Coordination

- Ms. Arndt distributed comprehensive plan schedules with required dates for each section of the plan and their deadlines, attached hereto as attachment B (*date schedule & checklist*)
- She also gave the commission names of individuals that can assist with things like mapping, transportation, census and review.
- Options for rezoning the Odessa Commons would be handled separately through either the new plan when it is approved or amending the current plan now for a PLUS meeting.
- There was discussions and a question and answers session.
- Commission members decided to start with the first 35 pages to review for the next meeting.

IV. Old Business

V. Adjournment

Next meeting is scheduled for Thursday November 18, 2021 at 7:00 pm

**MOTION BY CONNIE MILLER, SECONDED BY ED POLLARD TO ADJOURN THE MEETING AT 7:55 PM.**

**MOTION CARRIED. VOTE 4 AYES, 0 NAYS, 0 ABSTAIN**