

**TOWN OF ODESSA**  
**MINUTES FOR REGULAR TOWN MEETING OF MAYOR & COUNCIL**  
**MONDAY, FEBRUARY 7, 2022 – 7:00 PM**  
**OLD ACADEMY BUILDING**  
**315 MAIN STREET**  
**ODESSA, DE 19730**

**IN PERSON – MASKS ARE REQUIRED**

Those present at 7:00 PM

Mayor: Harvey C. Smith, Jr.  
Councilmember: John Freeman  
Councilmember: Betts Jackson  
Councilmember: Ed Pollard  
Councilmember: Lionel Hynson

Treasurer: Debra Schulman  
Secretary: Barbara Roberts

Guests or Community Members: *None*

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- I. Call to Order & Pledge of Allegiance, meeting called to order at 7:05 pm
- II. Roll Call
- III. Approval of Minutes
  - a. Minutes: Regular Meeting of Mayor & Council 12-6-21

**MOTION BY BETTS JACKSON, SECONDED BY JOHN FREEMAN TO APPROVE THE MINUTES FROM THE REGULAR MEETING OF MAYOR & COUNCIL FROM 12-6-21 AS WRITTEN**

**MOTION CARRIED. 5 AYES, 0 NAYS, 0 ABSTAIN**

- IV. Correspondence
  - Secretary noted that mail received from the Delaware Medical Freedom Alliance had been distributed to Council members
- V. Treasurer's Report
  - a. Treasurer's Reports as of 12-31-21 and 1-31-22, attached hereto as attachment A, B, C & D (6 pg. reports)
    - Treasurer Schulman reviewed the report with Council and noted previous months trash bills that were paid in one month and the snow removal charges were being reviewed. Leaf removal bill had not been received from Middletown, will contact them.

**MOTION BY JOHN FREEMAN, SECONDED BY BETTS JACKSON TO APPROVE THE TREASURERS' REPORTS, AS SUBMITTED FROM 12-31-21 & 1-31-22**

**MOTION CARRIED. 5 AYES, 0 NAYS, 0 ABSTAIN**

- b. Update M & T Finance Charges
  - No update to-date

VI. Commission Reports

- a. Historic Commission: No December or January Meetings
- b. Planning Commission: Meeting Dates Were:
  - 12-16-21 (Comp. Plan) Attached hereto as attachment E (*2 page minutes*)
  - 11-18-21 (Comprehensive Plan) Attached hereto as attachment F (*2 page minutes*)
- c. Tree Commission: No December or January Meetings

VII. Old Business

- a. Verizon Cable TV Franchise Agreement
  - No further information has been received from Verizon, table until info. is received.
- b. Speed Bump on Osbourne Street
  - Installation of the speed bumps will be postponed until March, because of inclement weather.
- c. Parking lot repairs at Memorial Park
  - Pothole repairs at the parking lot at Memorial Park will also be postponed until March, because of inclement weather.

VIII. New Business

- a. 2022 Elections
  - 2022 Election will be April 4, 2022, there are two Council seats open for election.
- b. Contract Renewal – Honey Dipper, attached hereto as attachment G (*1 page contact*)
  - The proposal was received and there will be a \$200.00 increase. After reviewing previous contracts, this would be the first increase in at least 6 years.

**MOTION BY JOHN FREEMAN, SECONDED BY BETTS JACKSON TO APPROVE THE ONE (1) YEAR CONTRACT FROM HONEY DIPPER FOR ONE (1) PORTABLE TOILET IN MEMORIAL PARK FROM MARCH THROUGH NOVEMBER**

**MOTION CARRIED. VOTE 5 AYES, 0 NAYS, 0 ABSTAIN**

- c. Appointments – Board of Elections, attached hereto as attachment H (*1 page document*)

**MOTION BY ED POLLARD, SECONDED BY LIONEL HYNSON TO APPROVE THE APPOINTMENTS OF CONNIE MILLER, CAROLE COLEMAN AND LINDA SYDNOR TO THE 2022 BOARD OF ELECTIONS**

**MOTION CARRIED. 5 AYES, 0 NAYS, 0 ABSTAIN**

d. ARPA “Wish List” for Barnes & Thornburg

- Updated list of possible expenditures for these funds have been sent to Barnes & Thornburg for review.
- Once we receive a clearer idea on eligible expenses, we will form a workshop to review.

e. Proclamation – Thomas Garrett & Harriet Tubman Day, attachment hereto as attachment I (*1 page proclamation*)

**MOTION BY BETTS JACKSON, SECONDED BY JOHN FREEMAN TO PROCLAIM MARCH 10, 2022, THOMAS GARRETT AND HARRIET TUBMAN DAY IN THE TOWN OF ODESSA**

**MOTION CARRIED. 5 AYES, 0 NAYS, 0 ABSTAIN**

IX. Next Meeting Date and Time: Next meeting of Mayor & Council: Monday March 7, 2022, at 7:00 pm.

- The expenses for snow removal will exceed the budget this year. No funds spend last year.
- The Town signed the Mosquito Control Spray agreement with the State.
- Finding a tenant for the Old Academy continues to be a challenge. Mayor Smith will contact a real estate agent to search for a tenant. He has also spoken with the Town Attorney concerning possible tenant limitations and clarifying the zoning on the building, and the need to add a handicap entrance.
- 405 Main Street: Have had discussions with Town Attorney and next meeting Council will work on strengthening an ordinance for dilapidated houses and the path forward.
- Town will pursue contracting with a licensed and insured maintenance person for minor repairs in the Old Academy building.
- Council agreed to moving forward with a welcome packet for new residents, attached hereto as attachment J (*2 page brochure*)

X. Adjournment

**MOTION BY ED POLLARD, SECONDED BY JOHN FREEMAN TO ADJOURN THE MEETING AT 8:10**

**MOTION CARRIED. VOTE 5 AYES, 0 NAYS**

Minutes Submitted \_\_\_\_\_  
Date

Barbara Roberts  
Secretary

Approved: \_\_\_\_\_

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