

THE TOWN OF ODESSA
MINUTES FOR REGULAR MEETING OF MAYOR & COUNCIL
MARCH 7, 2022
IN-PERSON

Those present at 7:00 pm

Mayor: Harvey C. Smith, Jr.
Council Member: Betts Jackson
Council Member: Ed Pollard
Council Member: Lionel Hynson (arrived 7:06)

Treasurer: Debra Schulman
Secretary: Barbara Roberts

Guests or Community Members: Senator Stephanie Hansen

- I. Call to Order & Pledge of Allegiance, meeting called to order at 7:03
- II. Roll Call

**MOTION BY ED POLLARD, SECONDED BY BETTS JACKSON TO
EXCUSE JOHN FREEMAN FROM THE MARCH 7, 2022 MEETING OF
MAYOR & COUNCIL**

MOTION CARRIED: VOTE 3 AYES, 0 NAYS, 0 ABSTAIN

- III. Approval of Minutes
 - a. Minutes: Regular Meeting of Mayor & Council from 2-7-22

**MOTION BY BETTS JACKSON, SECONDED BY ED POLLARD TO
APPOVE THE MINUTES FROM THE FEBRUARY 7, 2022 MEETING OF
MAYOR & COUNCIL**

MOTION CARRIED: VOTE 3 AYES, 0 NAYS, 0 ABSTAIN

- a. Correspondence - *None*

b. Treasurer's Report

- a. Balance Sheet / Profit & Loss as of 2-28-22, attached hereto as attachment A & B (*3 page reports*)
 - Treasurer Schulman reviewed the reports and noted she needs to meet with the Town Clerk on some other things she has questions about.

b. Update M & T Finance Charges

MOTION BY ED POLLARD, SECONDED BY BETTS JACKSON TO APPROVE THE TREASURERS REPORT FROM 2-28-22

MOTION CARRIED. VOTE 4 AYES, 0 NAYS, 0 ABSTAIN

VI. Commission Reports

- a. Historic – No February Meeting
- b. Planning – Meeting date was: 2-17-22, attached hereto as attachment C (*3 page minutes report*)
 - Councilman Pollard discussed the Business Park Ordinance that the Planning Commission has been reviewing, concerning the Odessa Commons property. He noted the Commission had reviewed some of the broad uses as described by New Castle County and had refined them for Odessa, attached hereto as attachment D (*11 page ordinance document*)
- c. Trees – No February Meeting

VII. Old Business

- a. 2022 Election Update
 - Deadline for filing for a Council seat is March 14, 2022, to date three candidates have filed. Elections will be held April 4, 2022.
- b. Discussion on 405 Main Street
 - Mayor Smith updated Senator Hansen on this property and the steps the Town has taken to reach a resolution between the owners and the Town.

VIII. New Business

- a. Discussion: Ordinance 2022-01 & Upcoming Public Hearing
- Public Hearing will be at 6:00 on April 4, 2022 at Town Hall
 - Ordinance 2022-01 Establish the “BP” Business Park Zoning District
 - Ordinance 2022-02 Establish the “I” Institutional Zoning District
 - Ordinance 2022-03 Rezone 315 Main Street from Single Family Residential (R-1) to Institutional (I)
- b. Proclamation: 2022 Arbor Day, attached hereto as attachment E, (*1 page proclamation*)

MOTION BY ED POLLARD, SECONDED BY BETTS JACKSON TO PROCLAIM FRIDAY APRIL 29, 2022 AS ARBOR DAY IN THE TOWN OF ODESSA

MOTION CARRIED. VOTE 4 AYES, 0 NAYS, 0 ABSTAIN

- Senator Hansen noted the tree grants available to municipalities to plant street trees. The deadline has pasted for this year the Town will pursue our options for next year.
- c. Schedule Budget Workshop
- Budget Workshop will be scheduled for 6:30 pm before the May 2nd meeting of Mayor & Council
- d. Firehouse Discussion
- Issue was resolved before the meeting.
- e. Request To Decorate Light Poles, attached hereto as attachment F (*1 page letter*)
- A request was received from Alpha Alpha Tau Omega Chapter to decorate light poles commemorating Mental Health Awareness Month.

MOTION BY ED POLLARD, SECONDED BY BETTS JACKSON TO ALLOW ALPHA ALPHA TAU OMEGA CHAPTER OF ALPHA KAPPA ALPHA SORORITY TO DECORATE LIGHT POLES WITH RIBBONS TO COMMORATE MENTAL HEALTH AWARENESS MONTH IN THE TOWN OF ODESSA

MOTION CARRIED. VOTE 4 AYES, 0 NAYS, 0 ABSTAIN

IX. Next Meeting Date and Time: Next meeting of Mayor & Council will be April 4, 2022 at 7:00 pm and the Public Hearing will be held on April 4, 2022 at 6:00.

- Town office will be closed on Tuesday, March 15th.

X. Adjournment

MOTION BY BETTS JACKSON, SECONDED BY ED POLLARD TO ADJOURN THE MEETING 8:00 PM

MOTION CARRIED. 4 AYES, 0 NAYS, 0 ABSTAIN

Minutes Submitted: 3-21-22

Barbara Roberts
Secretary

Approved: _____