

**THE TOWN OF ODESSA**  
**MINUTES FOR THE REGULAR MEETING OF MAYOR & COUNCIL**  
**MONDAY MAY 2, 2022**  
**OLD ACADEMY BUILDING**

***IN-PERSON***

Those present at 7:00 pm

Mayor: Harvey C. Smith, Jr.  
Council Member: John Freeman  
Council Member: Betts Jackson  
Council Member: Ed Pollard  
Council Member: Lionel Hynson

Treasurer: Debra Schulman  
Secretary: Barbara Roberts

Guests or Community Members: William Russell, Pam Scott, Tucker Robbins, approximately 28 residents

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- I. Call to Order & Pledge of Allegiance, meeting called to order at 7:00
  - II. Election Certification, attached hereto as attachment A (*1 page certification sheet*)
  - III. Oath of Office
    - Mayor Smith gave the oath of office to Betts Jackson and John Freeman for another term on Town Council.
  - IV. Roll Call
  - V. Approval of Minutes
    - a. Minutes: Public Hearing of 4-4-22

**MOTION BY BETTS JACKSON, SECONDED BY JOHN FREEMAN TO APPROVE THE MINUTES FROM THE APRIL 4, 2022 PUBLIC HEARING**

**MOTION CARRIED. VOTE 5 AYES, 0 NAYS, 0 ABSTAIN**

- b. Regular Meeting of Mayor & Council from 4-4-22

**MOTION BY JOHN FREEMAN, SECONDED BY BETTS JACKSON TO APPROVE THE MINUTES FROM THE APRIL 4, 2022 MEETING OF MAYOR & COUNCIL**

**MOTION CARRIED: VOTE 5 AYES, 0 NAYS, 0 ABSTAIN**

VI. Correspondence

- a. Letter from Alpha Alpha Tau Omega Chapter Sorority, inviting Council to attend a virtual meeting thanking them for their support. Attached hereto as attachment B *(1 page letter)*

VII. Treasurer's Report

- a. Balance Sheet / Profit & Loss as of 4-30-22, attached hereto as attachment C & D *(3 page reports)*
  - Treasurer Schulman reviewed various expenses on the report.

**MOTION BY ED POLLARD, SECONDED BY LIONEL HYNSON TO APPROVED THE TREASURERS REPORT FROM 4-30-22**

**MOTION CARRIED. VOTE 5 AYES, 0 NAYS, 0 ABSTAIN**

VIII. Commission Reports

- a. Historic – meeting was: 4-14-22 (reviewed 303 High Street)
- b. Planning – meeting was 4-21-22 (update of the comprehensive plan)
- c. Trees – no April meeting – No March Meeting

IX. Old Business

- a. Second reading: Ordinance 2022-01 Amend ord. 97-1, establish the Business Park “BP” Zoning District
  - Mayor Smith presented a brief overview of how the ordinance came before Council and the Planning Commission.
  - Mayor Smith then introduced Mr. Russell from Wye Reality and Pam Scott who have been working with the owners of Odessa Ventures. They also answered questions from the residents.
  - The floor was then opened to comments and questions by the town residents.
    - Several residents commented concerning truck traffic, noise and quality of life issues with warehouse type operations.
  - Mayor Smith listed the options the Council has for handing this ordinance and asked for volunteers to form a focus group to review residents’ concerns.

**MOTION BY ED POLLARD, SECONDED BY BETTS JACKSON TO TABLE ORDINANCE 2022-01 FOR FURTHER REVIEW BY A VOLUNTEER FOCUS GROUP**

**MOTION CARRIED. VOTE 5 AYES, 0 NAYS, 0 ABSTAIN**

- At this point in the meeting, the Mayor asked to take a 5 minute recess before proceeding with the meeting.

- b. Second Reading: Ordinance 2022-02 Amend ord. 97-1, establish the Institutional “I” Zoning District, attached hereto as attachment E *(4 page ordinance)*

**MOTION BY VOICE VOTE TO APPROVE ORDINANCE 2022-02 TO ESTABLISH THE INSTITUTIONAL ZONING DISTRICT**

**BETTS JACKSON, Aye**  
**JOHN FREEMAN, Aye**  
**ED POLLARD, Aye**  
**LIONEL HYNSON, Aye**  
**HARVEY SMITH, Aye**

**MOTION CARRIED. VOTE 5 AYES, 0 NAYS, 0 ABSTAIN**

- c. Second Reading: Ordinance 2022-03 Amend ord. 97-1, amend Zoning Map to rezone 315 Main Street from Single Family Residential (R-1) to Institutional (I), attached hereto as attachment F *(2 page ordinance)*

**MOTION BY VOICE VOTE TO APPROVE ORDINANCE 2022-03 TO REZONE 315 MAIN STREET FROM SINGLE FAMILY RESIDENTIAL (R-1) TO INSTITUTIONAL (I)**

**BETTS JACKSON, Aye**  
**JOHN FREEMAN, Aye**  
**ED POLLARD, Aye**  
**LIONEL HYNSON, Aye**  
**HARVEY SMITH, Aye**

**MOTION CARRIED. VOTE 5 AYES, 0 NAYS, 0 ABSTAIN**

**X. New Business**

- a. Discussion from the Budget Workshop
  - No further discussion was required.

- b. Approval of FY 2022-2023 Budget, attached hereto as attachment G *(3 page budget document)*

**MOTION BY BETTS JACKSON, SECONDED BY JOHN FREEMAN TO APPROVE THE FY 2022-2023 BUDGET FOR THE TOWN OF ODESSA**

**MOTION CARRIED. VOTE 5 AYES, 0 NAYS, 0 ABSTAIN**

- c. Appointments, attached hereto as attachment H *(one page document)*

**MOTION BY BETTS JACKSON, SECONDED BY ED POLLARD TO APPROVE THE APPOINTMENTS FOR 2022-2025 AS SUBMITTED**

**MOTION CARRIED. VOTE 5 AYES, 0 NAYS, 0 ABSTAIN**

- d. Resolution: 2022-1 Set Tax Rate for FY 2022-2023, attached hereto as attachment I (*one page resolution*)

**MOTION BY LIONEL HYNSON, SECONDED BY JOHN FREEMAN, TO APPROVE RESOLUTION 2022-1 SETTING THE TAX RATE FOR FY 2022-2023**

**MOTION CARRIED. VOTE 5 AYES, 0 NAYS, 0 ABSTAIN**

- e. Resolution: 2022-2 Set Compensation for Town Clerk, attached hereto as attachment J (*one page resolution*)

**MOTION BY LIONEL HYNSON, SECONDED BY JOHN FREEMAN, TO APPROVE RESOLUTION 2022-2 SET COMPENSATION FOR THE TOWN CLERK**

**MOTION CARRIED. VOTE 5 AYES, 0 NAYS, 0 ABSTAIN**

- f. Resolution: 2022-3 Set Salary for Town Secretary, attached hereto as attachment K (*one page resolution*)

**MOTION BY ED POLLARD, SECONDED BY LIONEL HYNSON, TO APPROVE RESOLUTION 2022-3 SET SALARY FOR TOWN SECRETARY**

**MOTION CARRIED. VOTE 5 AYES, 0 NAYS, 0 ABSTAIN**

- XI. Next Meeting Date and Time: Next meeting of Mayor & Council will be June 6<sup>th</sup> at 7:00.
- Betts Jackson notified Council that she will be moving and needs to resign her position on Town Council, Mayor Smith thanked her for her many years of service to the community.
  - Next meeting council will research the Noise Ordinance & Update building codes
  - Are receiving bids for new air filtration system for the building under the Amer. Rescue Act Funding.
- XII. Adjournment

**MOTION BY JOHN FREEMAN, SECONDED BY LIONEL HYNSON TO ADJOURN THE MEETING 8:40 PM**

**MOTION CARRIED. 5 AYES, 0 NAYS, 0 ABSTAIN**

Minutes Submitted: 5-12-22

Barbara Roberts  
Secretary

Approved: \_\_\_\_\_

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