

Planning Commission Minutes
Thursday August 18, 2022 – 7:00 PM
Old Academy Building
315 Main Street
Odessa, DE

Those present at 7:00 pm

- Carole Coleman
- Connie Miller
- David Sydnor
- Tom Carle
- Amy Ottinger

Also Attending: Harvey C. Smith, Jr., Mayor
Tricia Arndt, State Planning
Barbara Roberts, Town Secretary
Approx. 6-8 Town Residents

- I. Meeting called to order – 7:02 pm
- II. Approval of Minutes
 - a. Minutes from 7-28-22

MOTION BY DAVID SYDNOR, SECONDED BY CONNIE MILLER TO APPROVE THE MINUTES FROM JULY 28, 2022, AS WRITTEN

MOTION CARRIED. VOTE 4 AYES, 0 NAYS, 0 ABSTAIN

Mayor Smith announced that Council had appointed Amy Ottinger to the Planning Commission to fulfill the remainder of a 3 year term, vacated by Ed Pollard until 2024. Chairperson Carole Coleman thanked Amy Ottinger for becoming a member of Planning and asked her if she would act as the secretary for Planning after the commission has completed the plan.

- III. New Business - *None*

- IV. Old Business
 - a. Continued update of the Comprehensive Plan
 - Comments and advise for draft of deadlines from Tricia Arndt, attached hereto as attachment A and discussed below:
 - Because of the time needed to meet deadlines for PLUS review (submission date 9/1/22) for their meeting on Sept. 28th, it was advised that we file for an extension to the deadline for submitting to PLUS and sending copies to Middletown, Townsend, and New Castle County. This will allow us to receive all feedback at the same time.

- Some changes reviewed:
 - Add acknowledgements back in for IPA since we will continue to use their maps and some verbiage from the previous plan.
 - State Planning Office will gather information for census tables.
 - Area 4 on page 46 will not need to be changed since we are not making any changes to the PND.
 - Page 51 will not need to be changed, except for adding additional grant opportunities.
 - Maps still need review.
- Tricia advised the commission that they are all welcome to attend the PLUS review on September 28th either in person or virtually and at that time they will submit their suggestions on additional information needed or changes they recommend.

V. Adjournment

Next meeting: Will be scheduled as needed.

MOTION BY DAVID SYDNOR, SECONDED BY CONNIE MILLER TO ADJOURN THE MEETING AT 7:45 PM.

MOTION CARRIED. VOTE 4 AYES, 0 NAYS, 0 ABSTAIN