


TOWN OF ODESSA

Minutes from the Historic Commission Meeting

Thursday, March 9, 2023

7:00 pm Meeting

- I. Meeting Called to Order – 7:03 pm.
- II. Member Roll Call – Present: *added:*
Melissa Steeley 
Debbie Buckson
Todd Nelson
Neeka Grove
- Absent Carla Pyle
- III. Approval of Past Meeting Minutes:
1. Meeting Minutes for 2/9/2023
i. Motion to Approve: Todd Nelson
ii. Second Motion: Neeka Grove
- IV. Old Business:
i. None at this time
- V. New Business:
1. 300 Main Street – Demolition of Large Barn
i. Bill Devin, current owner of the property, presented his desire to remove the existing large barn that is currently in need of major repairs.
ii. The barn is believed to be built in the 1970s and is not a contributing structure to the historic district.
iii. The application was approved.
1. Motion to Approve: Todd Nelson
2. Second Motion: Melissa Steeley
2. 201 Main Street – Information Board Structure
i. Jesse Dugar, Boy Scouts member, presented a Boy Scouts community service project to construct an informational/advertising small structure to display local events and advertising.
ii. The small structure will resemble the information structure that currently exists in front of the Odessa Post Office,
iii. The structure will be constructed of cedar or cypress, painted, with a cedar roof. Plexiglass doors will open up to protect the papers on display. Hardware will be historic in appearance.
iv. The structure will be located near Cantwells Tavern.

- v. The application was approved.
 - 1. Motion to **Approve:** Melissa Steeley
 - 2. Second Motion: Todd Nelson

3. Osbourne Street Property Preliminary Re-Subdivision Plan

- i. Mike Hoffman, Tarabicos, Grosso & Hoffman Attorney, presented the comparison between the currently approved subdivision consisting of a cul de sac and the proposed preliminary subdivision of the property into a grid pattern.
- ii. Mike Hoffman presented that the current adopted Town of Odessa Comprehensive Plan Overall Plan Goals section calls for new development on vacant land in or near Odessa to be consistent with the town's small town, historic character, and stated that a cul de sac development is not historic in character.
- iii. Mike Hoffman also presented that the currently adopted Town of Odessa Comprehensive Plan specifically identifies this parcel of land for redevelopment into a grid pattern more consistent with the Town character.
- iv. Mike Hoffman stated the current approved cul de sac subdivision does not have a requirement for developers/builders to come to the Historic Commission for review. The Preliminary Re-Subdivision Plan he presented will include a requirement for any developer;/builder to have a review by the Historic Commission prior to any construction. The requirement will call out all new construction will comply with the currently adopted Architectural Design Guidelines, subject to any clarifications identified and approved as part of the re-subdivision plan
- v. Visual boards were presented depicting the following:
 - 1. Current Approved Cul De Sac Subdivision Plan
 - 2. Proposed Re-Subdivision Plan depicting a street Grid Pattern with brick sidewalks, street trees, a pocket park, storm water management and additional required landscaping.
 - 3. Town of Odessa map with Similar Sized lots to the Preliminary Re-Subdivision Plan
 - 4. Conceptual Exterior Elevations and Streetscape for the Preliminary Re-Subdivision Plan
- vi. Barry Baker questioned what material is acceptable for exposed foundations. Approved materials discussed were brick or real stone.
- vii. Barry Baker questioned what material is acceptable for walkways. Approved materials are brick or stone walkways.
- viii. Barry Baker questioned what is acceptable for mixed materials for driveways. Approved combinations of asphalt with a stone or brick border/apron.

- ix. Barry Baker remarked that the statement of solar panels being prohibited at frontages (Item number 6 in the Architectural Standards) needs to be removed. Historic Commission will address.
- x. It was noted that these discussions regarding the **Osbourne Street Property Preliminary Re-Subdivision Plan** were merely just for discussion and that nothing was presented for a vote from the Historic Commission.

VI. Next Meeting: To be determined.

VII. Adjournment of Meeting: 7:32 pm
1. Motion to Adjourn Todd Nelson
2. Second Motion by Melissa Steeley