

# Town of Odessa

**MINUTES FROM THE REGULAR TOWN MEETING OF MAYOR AND COUNCIL  
MONDAY, APRIL 10, 2023 - 7:00 PM  
OLD ACADEMY BUILDING  
315 MAIN STREET  
ODESSA, DE 19730**

Those present at 7:00 PM:

Mayor: Harvey Smith  
Council Member: Lenny Aguilar  
Council Member: John Freeman  
Council Member: Lionel Hynson  
Council Member: Yeni Ocampo  
Treasurer: Debra Schulman  
Secretary: Amy Marie Ottinger  
5 community members

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- I. Call to Order & Pledge of Allegiance – Meeting was called to order at 7:03 PM
- II. Election Certification, attached hereto as Attachment A (*1 page certification*)
- III. Oath of Office
  - Councilman John Freeman gave the oath of office to Mayor Smith
  - Mayor Smith gave the oath of office to Councilpersons Lenny Aguilar, Lionel Hynson and Treasurer Debra Shulman
- IV. Roll Call
- V. Approval of Minutes
  - a. Minutes: Public Hearing 3-6-23

**MOTION BY LIONEL HYNSON, SECONDED BY LENNY AGUILAR TO APPROVE THE MINUTES FROM THE MARCH 6, 2023 PUBLIC HEARING.**

**MOTION CARRIED. VOTE 3 AYES, 0 NAYS, 1 ABSTAIN**

- b. Minutes: Regular Meeting of Mayor & Council 3-6-23

**MOTION BY LIONEL HYNSON, SECONDED BY YENI OCAMPO TO APPROVE THE MINUTES FROM THE MARCH 6, 2023 MEETING OF MAYOR & COUNCIL.**

**MOTION CARRIED. VOTE 3 AYES, 0 NAYS, 1 ABSTAIN**

- IV. Correspondence
  - a. Letter from Governor John C. Carney certifying the 2022 Town of Odessa Comprehensive Plan, attached hereto as Attachment B (*1 page letter*)

- V. Treasurer's Report
  - a. Balance Sheet / Profit & Loss as of 3-31-23, attached hereto as Attachments C & D (3 page reports)
  - b. Treasurer Schulman reviewed various expenses on the report such as the yearly portapotty contract for Memorial Park, the painting expense for the second floor of Old Academy and the transfer tax received for 501 Main Street.

**MOTION BY LENNY AGUILAR, SECONDED BY LIONEL HYNSON TO APPROVE THE TREASURERS REPORT FROM 3-31-23.**

**MOTION CARRIED. VOTE 4 AYES, 0 NAYS, 0 ABSTAIN**

- VI. Commission Reports
  - a. Historic – Meeting was 3-9-23 (Devlin review, Dugar review, Osbourne Street Preliminary Re-subdivision Plan)
  - b. Planning – No March meeting
  - c. Trees – Meeting was 3-14-23 (Arbor Day, Amending Ordinance 2002-1, Inventory, Workshops)

VII. Old Business - None

- VIII. New Business
  - a. Arbor Day Proclamation – 2023 Arbor Day Proclamation, attached hereto as Attachment E (1 page proclamation)

**MOTION BY JOHN FREEMAN, SECONDED BY LENNY AGUILAR TO PROCLAIM SUNDAY, APRIL 30, 2023 AS ARBOR DAY IN THE TOWN OF ODESSA.**

**MOTION CARRIED. VOTE 4 AYES, 0 NAYS, 0 ABSTAIN**

- b. Tree Inc Proposal for tree removal at Memorial Park, attached hereto as Attachment F (3 page proposal) – Three contractors provided bids on the removal of (3) hazardous trees from the walking path at Memorial Park. The bids ranged from \$1,900.00 to \$6,100.00. The tree commission requested that the contract be awarded to the lowest bidder.

**MOTION BY JOHN FREEMAN, SECONDED BY LIONEL HYNSON, TO APPROVE THE PROPOSAL FROM TREE INC IN THE AMOUNT OF \$1900.00 TO REMOVE (3) HAZARDOUS TREES OVERHANGING THE WALKING PATH AT MEMORIAL PARK.**

**MOTION CARRIED. VOTE 4 AYES, 0 NAYS, 0 ABSTAIN**

- c. Contract Renewal – Waste Industries, attached hereto as Attachment G (1 page Amendment with 7 page original contract)

**MOTION BY LIONEL HYNSON, SECONDED BY JOHN FREEMAN, TO APPROVE THE FIVE (5) YEAR CONTRACT (2023 – 2028) FROM WASTE INDUSTRIES TO PROVIDE TRASH, RECYCLE AND YARDWASTE PICKUP IN THE TOWN OF ODESSA.**

**MOTION CARRIED. VOTE 4 AYES, 0 NAYS, 0 ABSTAIN**

- Road warning signs for high water – Mayor Smith stated that DelDOT was working with the Town to add road warning signs for motorists in the area around Odessa to notify them when roadways are flooded. There are (2) proposed flashers to be installed on Main Street – one near Troop 9 and the second before you get to Cantwell’s Bridge. The flashers are automatic and are designed to allow motorists to make decisions to change their route to detour around flooded areas.

IX. Next Meeting Date and Time: Next meeting of Mayor and Council will be May 1<sup>st</sup> at 7:00 pm with the Budget Workshop being held at 6:30pm on May 1<sup>st</sup>, 2023.

- Several residents raised concerns over traffic issues in town such as wrong way traffic on High Street.
- Michelle Burton asked for approval from Mayor and Council to develop a volunteer focus group for the Osbourne Street Re-Subdivision project. Mayor Smith said that he did not see a problem with forming the group to review residents’ concerns.

X. Adjournment

**MOTION BY JOHN FREEMAN, SECONDED BY LIONEL HYNSON TO ADJOURN THE MEETING AT 8:12 PM.**

**MOTION CARRIED. VOTE 4 AYES, 0 NAYS, 0 ABSTAIN**

Minutes Submitted: 04/18/23

By: Amy Marie Ottinger  
Town Secretary

Approved: 5-1-23