

Town of Odessa

Minutes from the Historic Commission Meeting

Thursday, August 10, 2023

7:00 pm Meeting

- I. Meeting Called to Order – 7:05 pm.
- II. Member Roll Call – Present:
 - Carla Pyle
 - Todd Nelson
 - Neeka Grove
 - Carole ColemanAbsent
 - Debbie Buckson
 - Melissa Steeley
- III. Approval of Past Meeting Minutes:
 1. Meeting Minutes for 7/13/2023
 - i. Motion to **Approve**: Neeka Grove
 - ii. Second Motion: Todd Nelson
- IV. Old Business:
 - i. None at this time
- V. New Business:
 1. **501 Main Street**
 - i. Long & Greenberg LLC presented the request for the design and materials for two (2) commercial signs located on the property.
 - ii. The Parking lot sign is a single sided 3'-5' sign with a 4"x4" posts. Sign to be made of wood, metal or solid cellular PVC. Posts shall be of wood.
 - iii. The overhead hanging blade type sign is a maximum of 5'x6' double sided. Sign to be made of wood, metal or solid cellular PVC and will be mounted to the existing pole attached to the building.
 - iv. Overall design and graphics for both signs were presented.
 - v. The application was **Approved** as submitted for design and graphics, with approval to materials as discussed.
 1. Motion to Approve: Todd Nelson
 2. Second Motion: Neeka Grove

2. Demolition of 405 Main Street

- i. Mayor Harvey Smith presented the procedural request to demolish the condemned house at 405 Main Street as it resides in the Historic District.
- ii. The house would be demolished to the ground with the basement backfilled and seeded.
- iii. Asbestos abatement will occur during demolition due to asbestos siding.
- iv. Expected demolition of the structure is approximately October or November of 2023.
- v. The application was **Approved** as discussed.
 - 1. Motion to Approve: Neeka Grove
 - 2. Second Motion: Carole Coleman

VI. Next Meeting: To be determined.

VII. Adjournment of Meeting: 7:32 pm

- 1. Motion to Adjourn Todd Nelson
- 2. Second Motion by Carole Coleman