

# Town of Odessa

## Minutes from the Historic Commission Meeting

Thursday, November 9, 2023

7:00 PM Meeting

- I. Meeting Called to Order – 7:00 pm.
- II. Roll Call – Present:
  - Melissa Steeley
  - Todd Nelson
  - Neeka GroveAbsent:
  - Carla Pyle
  - Debbie Buckson
- III. Approval of Minutes
  - a. Meeting Minutes from 8/10/2023 - Tabled (no quorum-Melissa Steeley was absent from August meeting and could not vote on minutes).
- IV. New Business
  - a. Tim Riley of The Neher Group o/b/o Edward & Linda Sydnor @ 203 High Street
    - Tim Riley of The Neher Group proposes to replace the full frame replacement of the front door, side-lights, and transom of the house.
    - Existing door is 12-light wooden door framed by 10-light sidelights and topped with 9-light transom. These are believed to be original to the house (c. 1982).
    - Proposed door is Pella Reserve wood door with Integral Light Technology (ILT) grilles (i.e. grilles on interior and exterior of glass, with spacer bar between panes). Transom and sidelights will be of the same composition. The number of lights on door, transom, and side lights will remain unchanged. Muntins for door, transom, and sidelights are 1.25 inches wide to match existing. Neeka Grove suggested thinner muntins to match windows on main façade; but this was not a requirement.
    - Photograph of existing conditions and specifications for proposed replacements were presented.
    - The application was **Approved** as submitted.
      1. Motion to Approve: Neeka Grove
      2. Second Motion: Todd Nelson

V. Old Business

- None at this time.

VI. Public Comment

- Mayor Harvey Smith posed a question from an unnamed Odessa resident who owns a home in the historic district. The mayor asked whether a concrete was an acceptable material to use in the construction of a front walkway for a house in the historic district. The walkway in question would be visible from the street. Commission members stated that concrete would not be an approved material in this instance.

VII. Next Meeting: To be determined.

VIII. Adjournment of meeting @ 7:17 pm

1. Motion to Adjourn: Todd Nelson
2. Second Motion by: Neeka Grove