

## Town of Odessa

Minutes from the Historic Commission Meeting  
Thursday, May 9, 2024  
7:00 pm Meeting

- I. Call to Order - The meeting was called to order at 7:09 pm.
- II. Roll Call - Commission members present were Todd Nelson, Melissa Steeley (via zoom) and commission alternate Carole Coleman. The town secretary Amy Marie Ottinger was present to take minutes. Mayor Harvey Smith was in attendance to present on behalf of Mayor & Council and Megan Bauer with Bauer Construction Consulting was in attendance to present on behalf of Paul Thien.
- III. Approval of the Minutes
  - a. Meeting Minutes from 4-11-24: There were no corrections or additions made to the minutes.
- IV. New Business
  - a. Paul Thien c/o Bauer Construction Consulting
    - 110 Third Street
    - Parcel #24003.00152
    - Remove roof over kitchen and porches, repair, install arch and replace shingles with GAF Timberline HDZ Architectural Shingles with ice and water shield over entire roof due to pitch reasons. Color to be Charcoal. Fascia boards to be AZEK with non-textured side to be exposed.
    - Enclose both back porches with German Douglas Fir Siding painted to match existing exterior color.
    - Install Anderson 400 Series simulated divided light windows in enclosed porches.
    - Contractor is removing interior porch doors and re-installing them on the exterior.
    - **MOTION BY TODD NELSON, SECONDED BY MELISSA STEELEY TO APPROVE THE PROJECT AS PRESENTED. MOTION WAS APPROVED.**
  - b. Mayor & Council of Odessa
    - 315 Main Street
    - Parcel #24003.00146
    - Remove existing concrete tile roof and replace with Davinci Multi-Width Cedar Shake composite shingle roof.
    - Mayor and Council wanted the historic commission to determine color. Debbie Buckson and Neeka Grove both reviewed the color swatches prior to the meeting and chose Black Oak. All commission members who were present agreed on the color choice.
    - **MOTION BY TODD NELSON, SECONDED BY CAROLE COLEMAN TO APPROVE THE PROJECT AS PRESENTED IN COLOR BLACK OAK. MOTION WAS APPROVED.**

V. Old Business – There was no old business.

VI. Public Comment – Mayor Smith asked the commission on behalf of Long & Greenberg (attorney's office located at 501 Main Street) if they were to paint the color of the front door to the office the same color as the exterior signage the commission had approved last year (blue) would they have to come to the commission for approval? The commissioners present stated that as long as the color chosen was one of the historic color palate options, the attorney's office would not need to come for a review. Additionally, if they replaced the roof with the same type and color roof, they would not need a historic review.

VII. Next Meeting Date and Time – Next scheduled meeting is Thursday, June 13, 2024 @ 7:00 pm.

VIII. Adjournment – There was a motion by Carole Coleman to adjourn and it was seconded by Todd Nelson. A vote was taken, and the meeting was adjourned at 7:30 pm.