

Town of Odessa

**MINUTES FROM THE REGULAR TOWN MEETING OF MAYOR AND COUNCIL
MONDAY, NOVEMBER 4, 2024 - 7:00 PM
OLD ACADEMY BUILDING
315 MAIN STREET
ODESSA, DE 19730**

Those present at 7:00 PM:

Mayor: Harvey C. Smith Jr.
Council Member: Lenny Aguilar
Council Member: John Freeman
Council Member: Lionel Hynson
Council Member: Yeni Ocampo
Treasurer: David Sheats
Secretary: Amy Marie Ottinger
(3) community members

- I. Call to Order & Pledge of Allegiance – The meeting was called to order at 7:00 PM.
- II. Roll Call

Mayor Smith informed Council that he sent a thank you letter to resident Melaine Minear for repairing the small drawing of the Old Academy located in Council chambers that had shifted in the frame. He also recently represented the Town of Odessa at the Odessa High School homecoming parade in which he drove the homecoming king and queen in the parade.

- III. Approval of Minutes
 - a. Minutes: Regular Meeting of Mayor & Council 10-7-24

MOTION BY JOHN FREEMAN, SECONDED BY YENI OCAMPO, TO APPROVE THE MINUTES FROM THE OCTOBER 7, 2024 REGULAR MEETING OF MAYOR & COUNCIL.

MOTION CARRIED. VOTE: 5 AYES, 0 NAYS, 0 ABSTAIN

- IV. Correspondence
 - a. Letter received from the Appoquinimink School District, attached hereto as Attachment A (1-page letter) thanking Mayor Smith and the residents of the Town of Odessa for our unwavering support of the Odessa High School Marching Band and inviting Mayor and Council to a special performance at the high school on Wednesday, November 6th at 8:00 PM at the football stadium.
- V. Treasurer's Report
 - a. Balance Sheet / Profit & Loss as of 10-31-24, attached hereto as Attachments B & C (3-page reports)
 - b. Treasurer Sheats reviewed various expenses on the balance sheet. In the Odessa Community Account, the deposit consisted of rental income. Expenses consisted of normal operating expenses with the exception of a payment to AnyKindaSign in the amount of \$185.00 for repainting the sign out front to include our new tenant Prudential. In the PNC Operating Account, deposits totaling \$83,112.32 were received consisting

primarily of property tax payments, permit fees, and JP court fees. Included in that deposit were reimbursement funds received from the State of Delaware in the amount of \$29,982.50 for the High Street repaving project. Expenses consisted of normal operating expenses with the exception of a payment to Kirkin Exteriors in the amount of \$36,855.67 for the Old Academy roof replacement. The town clerk also transferred the Municipal Street Aid Grant in the amount of \$11,127.69 from the Operating Account to the Municipal Street Aid Account. Total assets are \$700,801.48.

MOTION BY LENNY AGUILAR, SECONDED BY YENI OCAMPO, TO APPROVE THE TREASURER’S REPORT FROM 10-31-24.

MOTION CARRIED. VOTE: 5 AYES, 0 NAYS, 0 ABSTAIN

VI. Commission Reports

- a. Historic – Meeting was 10-17-24 (Erik Raser-Schramm, K. Hovnanian)
- b. Planning – No meeting in October

VII. Old Business

- a. Discussion from 6:45 Public Hearing
- b. Final Reading: Ordinance 2024-01: An Ordinance Banning Marijuana Establishments in the Town of Odessa, attached hereto as Attachment D (3-page ordinance)

MOTION BY VOICE VOTE TO APPROVE ORDINANCE 2024-01: AN ORDINANCE BANNING MARIJUANA ESTABLISHMENTS IN THE TOWN OF ODESSA.

**LEONARD AGUILAR, AYE
JOHN FREEMAN, AYE
LIONEL HYNSON, AYE
YENI OCAMPO, AYE
HARVEY C. SMITH JR., AYE**

MOTION CARRIED. VOTE: 5 AYES, 0 NAYS, 0 ABSTAIN

- c. Old Academy Update
 - Mayor Smith provided an update to Mayor & Council on the status of the Old Academy roof. The remaining ridge caps were installed late last month which completes the installation. Additional gutter clips and two bracket sets were installed this morning at no additional charge. The remaining \$500.00 balance has been paid as the contracted job has been completed.

VIII. New Business

- a. Leaf Pick Up Dates – Tuesday, November 19th & Tuesday, December 3rd, 2024, attached hereto as Attachment E (1-page notice).
- b. Office Closures – Veterans Day and Thanksgiving
 - Town offices will be closed on Monday, November 11, 2024 in observance of Veterans Day, attached hereto as Attachment F (1-page notice).
 - Town offices will be closed on Thursday, November 28, 2024 in observance of Thanksgiving, attached hereto as Attachment G (1-page notice).

- IX. Public Comment
 - Sean Mattingly, High Street resident, thanked Mayor and Council for the newly installed speed bump.
- X. Next Meeting Date and Time: Next meeting of Mayor and Council will be Monday, December 2, 2024 @ 7:00 PM.
- XI. Adjournment

MOTION BY JOHN FREEMAN, SECONDED BY LENNY AGUILAR, TO ADJOURN THE MEETING AT 7:12 PM.

MOTION CARRIED. VOTE: 5 AYES, 0 NAYS

Minutes Submitted: 11/7/2024
By: Amy Marie Ottinger
Town Secretary
Approved: _____