

Town of Odessa

Minutes from the Historic Commission Meeting
Thursday, May 8, 2025
7:00 PM Meeting

- I. Call to Order - The meeting was called to order at 7:00 PM.
- II. Roll Call – Commission members present were Neeka Grove, Carla Pyle and Melissa Steeley. Debbie Buckson and Todd Nelson were not present. Also attending: Mayor Harvey C. Smith Jr. and Town Secretary Amy Marie Ottinger. Representing K. Hovnanian Homes was Project Architect Maisha Gillman. There was (1) resident in attendance.
- III. Approval of the Minutes
 - a. Meeting Minutes from 4-10-25: There were no additions or corrections to the minutes.
- IV. New Business – There was no new business.
- V. Old Business
 - a. K. Hovnanian & Olde Odessa Ventures – Odessa Commons Architectural Design Standards Manual – Final Preliminary Manual Review, attached hereto as Attachment A (*6-page manual dated April 30, 2025*)
 - K. Hovnanian was returning to the commission for a final review of their proposed architectural design standards manual.
 - The commission reviewed the residential portion of the final preliminary manual and provided no additional comments.
 - The commission reviewed the commercial portion of the final preliminary manual and provided no additional comments.

MOTION BY NEEKA GROVE, SECONDED BY MELISSA STEELEY, TO APPROVE THE ODESSA COMMONS ARCHITECTURAL DESIGN STANDARDS MANUAL DATED APRIL 30, 2025. MOTION WAS APPROVED. VOTE: 3 AYES, 0 NAYS, 0 ABSTENTIONS

- VI. Public Comment
 - Town Secretary Amy Marie Ottinger informed the chair that Mayor and Council just renewed historic commission appointments at the last town council meeting. This means that Neeka Grove has been reappointed for another (3) year term, Melissa Steeley for an additional (2) years and Carole Coleman as an alternate for an additional year.
 - Jason Wall (506 Main Street) stated that he was just hearing about the Odessa Commons project and was excited about the potential of commercial entities being within a walkable/bikeable distance.

- VII. Next Meeting Date and Time – Next scheduled meeting is Thursday, June 12, 2025 @ 7:00 PM.

VIII. Adjournment – There was a motion by Neeka Grove to adjourn, and it was seconded by Melissa Steeley. Motion was approved. Vote: 3 Ayes, 0 Nays. The meeting adjourned at 7:07 PM.