Town of Odessa

MINUTES FROM THE REGULAR TOWN MEETING OF MAYOR AND COUNCIL
MONDAY, OCTOBER 5TH, 2026 - 7:00 PM
OLD ACADEMY BUILDING
315 MAIN STREET
ODESSA, DE 19730

Those present at 7:00 PM:
Mayor: Harvey C. Smith Jr.
Council Member: John Freeman
Council Member: Yeni Ocampo
Council Member: Shelley Perry
Treasurer: Amy Marie Ottinger
Secretary: Megan Heck
2 community members

I. Call to Order & Pledge of Allegiance- The meeting was called to order at 7:00 PM.

II. Roll Call

MOTION BY JOHN FREEMAN, SECONDED BY YENI OCAMPO, TO EXCUSE LIONEL HYNSON FROM THE OCTOBER 5TH , 2026 MAYOR & COUNCIL MEETING.

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS, 0 ABSTAIN

III. Approval of Minutes
a. Minutes: Regular Meeting of Mayor & Council 9-14-2026

MOTION BY SHELLEY PERRY, SECONDED BY YENI OCAMPO, TO APPROVE THE MINUTES FROM THE SEPTEMBER 14TH, 2026 REGULAR MEETING OF MAYOR & COUNCIL WITH THE FOLLOWING AMMENDMENTS; YENI OCAMPO'S VOTE UPDATED TO ABSTAIN FROM THE VOTE OF APPROVAL ON THE AUGUST MEETING MINUTES AND TO NOTATE THE PARCEL REFERENCES THE ADDRESS OF BOTH 504 & 506 HIGH ST. AT OLD ST. PAUL'S CHURCH. THIS IS TO REFERENCE THE WOMEN'S CLUB OF ODESSA'S HANDICAP PARKING REQUEST.

MOTION CARRIED. VOTE: AYES, 0 NAYS, 1 ABSTAIN- JOHN FREEMAN

IV. Correspondence- none

V. Treasurer's Report
Balance Sheet / Profit & Loss as of 9/30/2026, attached hereto as Attachments A & B *(3-page report)*. Looking at the Balance Sheet for the Period Ending September 30, 2026:

- In the Odessa Community Account (Old Academy Account): There was a deposit in the amount of $900.00 which consisted of rental income for Unit B for August. Expenses consisted of normal operating expenses with the exception of a payment to JDM #1 Plumbing in the amount of $1,426.50 for a clogged sink repair in Unit A.
- In the PNC Operating Account: Deposits totaling $24,487.72 consisted of permit fees and property tax payments. The town clerk transferred the $10,524.07 we received last

month in Municipal Street Aid to the Municipal Street Aid Account. Expenses consisted of normal operating expenses with the exception of two payments to i3a LLC, our town engineering firm. The first expense in the amount of $10,490.00 was for the High Street Widening and Repaving project and included the cost of the NCC Stormwater and Sediment Control application fee. This expense was paid for with the Community Reinvestment Fund grant we graciously received. The second expenditure in the amount of $2,990.00 was for an engineering review and report for the Osbourne Street Development. The town secretary has requested reimbursement for this expense from Barry Baker and Mapleview LLC.

- In the Municipal Street Aid Account: Expenses consisted of normal operating expenses and reflects the transfer of Municipal Street Aid funds from the Operating Account.
- Total assets are $891,311.63

MOTION BY YENI OCAMPO, SECONDED BY SHELLEY PERRY, TO APPROVE THE TREASURER'S REPORT FROM 9-30-2026.

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS, 0 ABSTAIN

VI. Commission Reports

a. Historic – Meeting was 9-10-26 – (Mattingly)
b. Board of Adjustment – No Meeting in September
c. Planning – No Meeting in September

VII. Old Business

High St. Update

- Paving is complete outside of speed bumps; this is a separate process with different machines. There is also a cleanup phase including pick up of stakes, porta potty removal, raking, and seeding.

VIII. New Business

Leaf Removal Dates, attached hereto as Attachment C *(1-page flyer)*.

- 11/17 and 12/1- The Town of Middletown extremely expressed that residents not place trash, rocks, dirt or anything besides leaves in the piles so we don't lose this privilege.

IX. Public Comment

- Council Member Shelley Perry commented that High Street looks amazing and feels safer already.
- Sean Mattingly inquired about residents parking in dangerous areas; are we allowed to mark areas where there is to be no parking? Mayor Smith will work on possible solutions, since we have no curbs to paint, including leaving notices on cars. The town tries to maintain limited signs to maintain Historic quaintness.
- Michael Callaghan offered DE code is no parking within 20 ft for cross walks, 30 ft for stop signs.
- Halloween in Odessa will take place on 10/24 and road closures will mimic Mayfest. Festivities are from 9am – 12pm.
- Amy Marie Ottinger mentioned Kevin Caneco's town hall is 10/8, 6:30 – 8:00 pm at the Odessa Fire Hall.

X. Next Meeting Date and Time: Next meeting of Mayor and Council will be 2nd November, 7:00 PM.

XI. Adjournment

MOTION BY JOHN FREEMAN, SECONDED BY YENI OCAMPO, TO ADJOURN THE MEETING AT 7:14 PM.

MOTION CARRIED. VOTE: 4 AYES, 0 NAYS, 0 ABSTAIN

Minutes Submitted: 10-8-2026
By: Megan Heck
Town Secretary
Approved: _____